



Last Revised:  
JUNE 12, 2008

**MUNICIPALITY OF TRENT HILLS**  
 66 Front Street S. P O Box 1030 Campbellford, Ontario K0L 1L0  
 Phone: 653-1900 Fax: 653-5904

**APPLICATION FOR MINOR VARIANCE**  
 FOR OFFICE USE ONLY  
 Application Fee of \$525.00

Date Filed	File Number	Hearing Date	Comments To Be Received By	Card Issued	Yes No
				Fee Paid	Yes No

1. Name of Owner \_\_\_\_\_

Address \_\_\_\_\_

Phone No. (Home) \_\_\_\_\_ (Business) \_\_\_\_\_

Name of Authorized Agent or Solicitor \_\_\_\_\_  
 (a letter of authorization must be attached for the agent to act on your behalf)

Address \_\_\_\_\_

Phone No. \_\_\_\_\_

Please specify the name of the person who is to be contacted about the application.

Owner  Agent  Solicitor

2. Purpose of the Application – Nature and Extent of Relief from the Zoning By-law

\_\_\_\_\_

3. Reasons why proposed use cannot comply with Zoning By-law

\_\_\_\_\_

4. Location of Land  
 Municipality \_\_\_\_\_

Concession \_\_\_\_\_ Lot No. \_\_\_\_\_

Registered Plan \_\_\_\_\_ Lot/Block \_\_\_\_\_

Name of Street \_\_\_\_\_ Street No. \_\_\_\_\_

5. (a) Description of land to which minor variance would apply  
Frontage/Width \_\_\_\_\_ Depth \_\_\_\_\_ Area \_\_\_\_\_  
Existing Use \_\_\_\_\_ Proposed Use \_\_\_\_\_
- (b) Number and use of buildings and structures on the land to which minor variance would apply  
Existing \_\_\_\_\_ Proposed \_\_\_\_\_
- (c) Type of access (see guide) \_\_\_\_\_
- (d) Type of water supply proposed (see guide) \_\_\_\_\_
- (e) Type of sewage disposal proposed (see guide) \_\_\_\_\_
- (f) Type of storm drainage (see guide) \_\_\_\_\_
6. (a) Setbacks from front, rear and side yard for each building on subject property  
\_\_\_\_\_
- (b) Height and area of each building on subject property  
\_\_\_\_\_
- (c) Are any new buildings proposed for the subject site  
\_\_\_\_\_
- (d) Provide setbacks, heights and areas for new buildings and structures as in 6(a) and (b).  
\_\_\_\_\_
7. History of the Subject Land
- (a) When was the subject property acquired by the current owner?  
\_\_\_\_\_
- (b) Has the subject land ever been the subject of an application for approval of a plan of subdivision or consent under the Planning Act?  
Yes  No  Unknown

If yes and known, provide the Application File Number and the decision made on the application

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(c) How long have the current uses continued on the subject site? \_\_\_\_\_

(d) Date when existing buildings or structures on the subject lands were constructed?

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(e) Has the property been subject to previous minor variance or consent applications?      Yes                       No

When? \_\_\_\_\_

8. Land Use Certification

What is the existing Official Plan designation of the subject land?

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What is the existing zoning of the subject land?

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9. Current Applications

Is the Owner or agent applying for consent on the holding simultaneously with this application?

Yes                       No

Is the subject land currently the subject of a proposed Official Plan or Official Plan amendment?

Yes                       No                       Unknown

If yes, and if known, specify the File Number \_\_\_\_\_

10. Land Uses/Features

Are any of the following uses or features on the subject land or within 500 meters of the subject land:

(check appropriate space)

USE OF FEATURE	ON THE SUBJECT LAND	SPECIFY DISTANCE MINOR VARIANCE FROM FEATURE ON NEIGHBOURING PARCEL	WITHIN 500 METRES OF THE SUBJECT LAND (neighbouring lands)
<b>An agricultural operation (including abattoir)</b>			
<b>Livestock facility or stockyard (animal type and #)</b>			
<b>A commercial or industrial use</b>			
<b>A watercourse (i.e. creek, stream, river)</b>			
<b>A wetland (i.e. marsh, swamp, low, seasonally wet areas, or wooded wet areas)</b>			
<b>A steep slope</b>			
<b>An active or abandoned rail line</b>			
<b>An active or abandoned mine site (specify)</b>			
<b>A landfill (active or non-operational)</b>			
<b>Provincial Park or Crown Lands</b>			
<b>An active or abandoned mine site (specify)</b>			
<b>A rehabilitated mine site</b>			
<b>A noxious industrial site</b>			
<b>A natural gas or petroleum pipeline</b>			
<b>A sewage treatment plant or waste stabilization</b>			

11. Other Information

If there is any other information that you think may be useful to the Planning Advisory/Land Division Committee or to any agency which will be reviewing this application, please explain below, or on a separate page.

NOTE: The declaration must be endorsed, by the applicant(s), before this application will be accepted.

If an agent is acting for you, a letter must be attached authorizing to act on your behalf.

## DECLARATION

I/We, \_\_\_\_\_  
of the Municipality of \_\_\_\_\_ in the County  
of \_\_\_\_\_ solemnly declare that all the statements  
contained in this application for minor variance and all the supporting documents are true  
and  
that I/We make this solemn declaration conscientiously believing it to be true and  
complete and knowing that it is of the same force and effect as if made under oath and  
virtue of the CANADA EVIDENCE ACT.

**DECLARED before me at the**

\_\_\_\_\_ **of** \_\_\_\_\_

\_\_\_\_\_ **in the County of** \_\_\_\_\_

**this** \_\_\_\_\_ **day of** \_\_\_\_\_

**20** \_\_\_\_.

\_\_\_\_\_  
**A Commissioner, etc.**

\_\_\_\_\_  
Applicant

\_\_\_\_\_  
Applicant

\_\_\_\_\_  
Agent for the Applicant