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APPLICATION FOR A SEVERANCE CONSENT

**PLEASE SUBMIT YOUR
COMPLETED APPLICATION TO:**

Liz Mitchell, Planning Coordinator
The Municipality of Trent Hills
66 Front Street South
P.O. Box 1030
Campbellford, Ontario
K0L 1L0

Tel: (705) 653-1900 ext. 224
Fax: (705) 653-5203
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Application for Consent

Corporation of the Municipality of Trent Hills

Application Guide

1. If an agent or solicitor on behalf of an Applicant signs this application, the owner's written authorization must accompany the application. If the applicant is a corporation acting without an agent or solicitor, the application must be signed by an officer of the corporation and the corporation's seal (if any) must be affixed.
2. There may be an additional request for proof of quantity and quality of potable water as a requirement of severance.
3. Each copy of the application must be accompanied by a sketch showing:
 - Abutting landowner by grantor, its boundaries and dimensions.
 - The distance between the grantor's land and the nearest municipal lot line or appropriate landmark (e.g. bridge, railway crossing, etc.)
 - The parcel of land that is the subject of the application, its boundaries and dimensions.
 - The approximate location of all natural and artificial features on the subject land (e.g. buildings, railways, highways, watercourses, drainage ditches, banks, slopes, swamps, wooded areas, wells and septic tanks) and the location of any of these features on adjacent lands which may affect the application;
 - The use of adjoining land (e.g. residential, agricultural, cottage, commercial, etc.)
 - The location, width and names of all road allowances, right of way or unopened road allowances.
 - The location and nature of any restrictive covenant or easement affecting the subject land.
4. It is required that one complete copy of this application be filed, together with the sketch of the property, and its location within the municipality, on paper no larger than 8 ½ x 11" accompanied by the applicable fee in cash or cheque made payable to the Municipality of Trent Hills.

This fee is non-refundable.

FOR OFFICE USE ONLY Application Fee in accordance with the current Trent Hills Fees and Charges By-law Plus Applicable Conservation Authority Fees (if required) Note: A reduced rate is available if the Severance Consent Application and Zoning Amendment Application are filed together.	
Date Filed:	
File Number:	
Hearing Date:	
Comments to be Received By:	
Card Issued: <input type="checkbox"/> Yes <input type="checkbox"/> No	
Fee Paid: <input type="checkbox"/> Yes <input type="checkbox"/> No	Amount: _____

APPLICANT INFORMATION	
Name:	Home Phone No.:
	Work Phone No.:
	Cell Phone No.:
	Fax Number:
Address: (including Postal Code)	
Email Address:	

AUTHORIZED AGENT/SOLICITOR INFORMATION	
Name:	Phone No.:
	Fax Number:
Address: (including Postal Code)	
Email Address:	



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Application for Consent
 Corporation of the Municipality of Trent Hills

Application

Please specify the person is to be contacted about this application:

Owner Agent Solicitor

PURPOSE OF THE APPLICATION
<input type="checkbox"/> _____ Transfer (creation of a new lot, addition to a lot, easement)
<input type="checkbox"/> _____ Other (charge, lease, correction of title)
Name of person(s), if known, to whom land or interest in land is to be transferred, leased or charged: _____
Relationship, if any, to owner: _____

LOCATION OF LAND	
Municipality:	Present Lot Size:
Concession:	Lot No.:
Registered Plan:	Lot/Block
Name of Street:	Street No.:

DESCRIPTION OF LAND INTENDED TO BE <u>SEVERED</u>		
Frontage/Width:	Depth:	Area:
Existing Use:	Proposed Use:	

NUMBER AND USE OF BUILDINGS AND STRUCTURES ON THE LAND TO BE <u>SEVERED</u>	
Existing:	Proposed:
Type of Access :	
Type of Water Supply Proposed :	
Type of Sewage Disposal Proposed :	
Type of Storm Drainage:	

DESCRIPTION OF LAND INTENDED TO BE <u>RETAINED</u>		
Frontage/Width:	Depth:	Area:
Existing Use:	Proposed Use:	

NUMBER AND USE OF BUILDINGS AND STRUCTURES ON THE LAND TO BE <u>RETAINED</u>	
Existing:	Proposed:
Type of Access :	
Type of Water Supply Proposed :	
Type of Sewage Disposal Proposed :	
Type of Storm Drainage :	

HISTORY OF THE SUBJECT LAND
When was the subject property acquired by the current owner?
Has the subject land ever been the subject of an application for approval of a plan of subdivision or consent under the Planning Act?
<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unknown
If yes and known, please provide the following:
Application File Number: _____
Decision Made on the Application: _____

SEVERANCE FILE # _____ ROLL # _____

Has the property been subject to previous consent applications?

Yes No Unknown

If yes, when? _____

LAND USE CERTIFICATION

What is the existing Official Plan designation of the subject land?

What is the existing zoning of the subject land?

CURRENT APPLICATIONS

Is the Owner or agent for additional consents on the holding simultaneously with this application?

Yes No

Is the subject land currently the subject of a proposed Official Plan or Official Plan amendment?

Yes No Unknown

If yes and known, please specify the File Number: _____

Is the subject land currently the subject of an application for a zoning by-law amendment, or minor variance?

Yes No Unknown

If yes and known, please specify the File Number: _____

LAND USES/FEATURES			
Are any of the following uses or features on the subject land or within 500 meters of the subject land? (check appropriate space)			
Use of Feature	On the Subject Land	Specify Distance Consent is from Feature on Neighbouring Parcel	Within 500 metres of the Subject Land (neighbouring lands)
An agricultural operation (including abattoir),			
Livestock facility or stockyard (animal type and #)			
A commercial or industrial use			
A watercourse (ie. creek, stream, river)			
A wetland (ie. Marsh, swamp, low, seasonally wet areas, or wooded wet areas)			
A steep slope			
An active or abandoned rail line			
An active or abandoned mine site (specify)			
A landfill (active or non-operation)			
Provincial Park or Crown Lands			
A rehabilitated mine site			
A noxious industrial site			
A natural gas or petroleum pipeline			
A sewage treatment plan or waste stabilization			

OTHER INFORMATION

If there is any other information that you think may be useful to the Committee of Adjustment or to any agency which will be reviewing this application, please explain below, or on a separate page.

SEVERANCE FILE # _____ ROLL # _____

NOTE: The declaration must be endorsed, by the applicant(s), before this application will be accepted. If the application is for a lot addition, the benefiting property owner must also sign the application form below.

If an agent is acting for you, a letter must be attached authorizing to act on your behalf.

DECLARATION

I/We, _____

of the Municipality of _____ in the County

of _____ solemnly declare that all the statements contained in this application for consent and all the supporting document are true and that I/We make this solemn declaration conscientiously believing it to be true and complete and knowing that is of the same force and effect as it made under oath and virtue of the CANADA EVIDENCE ACT.

Signature of Applicant:	Signature of Applicant:
Printed Name of Applicant:	Printed Name of Applicant:
Date:	Date:
Signature of Benefitting Property Owner:	Signature of Benefitting Property Owner:
Printed Name of Benefitting Property Owner:	Printed Name of Benefitting Property Owner:
Date:	Date:
Signature of Agent:	Signature of Agent:
Printed Name of Agent:	Printed Name of Agent:
Date:	Date:

SEVERANCE FILE # _____ ROLL # _____

DECLARED before me at the _____ of _____ in the County of _____ this _____ day of _____ 20_____. _____ A Commissioner, etc.

The information on this form is being collected under the authority of section 4 of the *Municipal Freedom of Information and Protection of Privacy Act*. This information will be used for the purpose of processing an access request under the *Act*. Enquiries regarding the collection of this information should be directed to the Office of the Clerk / Freedom of Information Coordinator, Municipality of Trent Hills, 66 Front St. S., Campbellford, Ontario, K0L 1L0, (705) 653-1900.