



Hastings Hydro Reserve Advisory Committee

Information for Grant Applicants

Eligibility Criteria:

To apply for a grant, an organization must:

- Be registered as a charity or non-profit organization;
- Provide services within the boundaries of Hastings and its environs;
- Make services available without discrimination; and,
- Demonstrate fiscal and management responsibility.

For Consideration:

- Grants will be awarded for definite purposes and for projects covering a specific time period.
- All qualified applications are considered according to their merit and in light of the funds available for distribution.
- Grant recipients must agree to provide suitable recognition to the Hastings Hydro Reserve Fund.
- Applications involving other funding bodies and partners are encouraged.

Objectives of the Fund:

- To assist local charities and non-profit organizations with their work in the community.
- To participate as partners with other non-profit organizations or governments to better the livelihood of residents of Hastings.

Hastings Hydro Reserve Advisory Committee

Application for Funding

Letters of intent are encouraged prior to completing the application, applicants are to provide a written summary and / or attend a general meeting.

Details of the Organization:

Name of Organization: _____

Address: _____

Telephone: _____ Fax: _____

E-mail: _____

Primary Contact: _____

Position: _____ Telephone: _____

Is your organization aware of and do they fully support this application?

Is your organization non-profit? _____ Registered Charity? _____
Number: _____

Please provide details about your organization's involvement in the Community of Hastings:

Date started: _____

Total number of members: _____

Mandate: _____

Past Projects: _____

Fund Raising Activities: _____

Do you have an executive committee? _____

Members:

Chair: _____

Secretary: _____

Treasurer: _____

List Directors:

Details of the Project:

Description of the project (attach information sheet if needed)

Please include time frames:

(i.e. Start date / completion date)

Total Cost of Project: _____

Total Amount of Funding from Other Sources & Partners: _____

Please specify source & amount: _____

Total Funding Applied for from Hydro Reserve Fund: _____

Is there any volunteer labour or material being donated to this project?

(Estimated value of in kind contributions)

Is this application for a: Loan \$ _____ Grant \$ _____

Total \$ _____

List dates and amounts when funds will be required: 1) _____

\$ _____ 2) _____ \$ _____

3) _____ \$ _____ 4) _____ \$ _____

Proposed repayment schedule for
Loan: _____

Benefit of your Project:

How will your project directly benefit Hastings?

- **Please attach any additional information that may help the Committee Members review your application, including any letters of support.**
- **Financial statements, budgets or additional information will be required.**
- **Periodic progress reports will be required for all projects.**
- **A Final Report will be required for all projects.**
- **A holdback of 10% of the project will be retained until all reports and final approvals are received.**

Application must be signed by two members of the executive of your organization:

Signature

Signature

Print Name

Print Name

Title

Title

Date

Date

Any personal information provided in this application is collected by the Hastings Hydro Reserve Advisory Committee (the "Committee") pursuant to the Municipal Freedom of Information and Protection of Privacy Act. Personal information will be used for the purpose of processing funding applications made to the Committee. Enquiries regarding the collection of this information may be directed to the Office of the Clerk/Freedom of Information Coordinator, Municipality of Trent Hills, 66 Front Street South, Campbellford, ON K0L 1L0 705-653-1900.