

# Staff Report

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**Meeting Date:** 14 Dec 2021

**To:** Mayor and Members of Council

**From:** Scott White, General Manager of Infrastructure Renewal & Public Works Administration

**Report No./Subject:** PWK-2021-19 re: Site Preparation Tender ITT REC SPR CRWC 2021-16 for the Campbellford Recreation and Wellness Centre

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**Staff Recommendation:**     Receive for Information             Action Required

Be it resolved that Staff Report PWK-2021-19, Scott White, General Manager of Infrastructure Renewal and Public Works Administration re: Site Preparation Tender ITT REC SPR CRWC 2021-16 for the Campbellford Recreation and Wellness Centre (CRWC) be received for information.

That the bid from Drain Brothers Group for Tender ITT REC SPR CRWC 2021-16 be accepted at their bid price of \$737,352.14 plus HST.

That an amount of \$150,000.00 be included in the overall project budget as a contingency to offset any additional construction and construction administration costs.

That the Clerk execute the appropriate contract documents with Drain Brothers Group.

And that all bidders be advised of Councils decision under the General Manager of Infrastructure Renewal and Public Works Administration's signature.

## Background:

A call for tender was issued on November 18, 2021 to solicit qualified contractors to provide the necessary services for site preparation of the new Campbellford Recreation and Wellness Centre build at the Campbellford Business Park. These works include the removal of unsuitable fill materials, rock crushing, screening, material placement, geotextile fabric placement and compaction for the proposed building footprint and parking area for the new facility.

Due to the various types and random placement of those fill materials at the Business Park site over a number of years, the proposed location of the Campbellford Recreation and Wellness Centre requires extensive site work and preparation prior to the commencement of building construction. Existing materials located in the proposed foot print of the new centre must be removed and relocated elsewhere on the Business Park site. Also included in the tender was the crushing of suitable rock materials placed previously in the park from the Ranney Gorge Hydro Generation project. The

crushed aggregate will be utilized to replace materials removed from the proposed building footprint and provide a suitable footing base for the future building.

The project was advertised appropriately as an open tender process and administered through the municipal Biddingo account.

### **Analysis/Options:**

Tender ITT REC SPR CRWC 2021-16 for the Campbellford Recreation and Wellness Centre Site preparation closed on December 3, 2021 with nine (9) electronic submissions being received prior to closing on Biddingo.

All bids have been technically reviewed for compliance with tender specifications and completeness.

The following is a summary of the bids received.

<b>Contractor Name</b>	<b>Tender Amount (Excluding HST)</b>
Strong Bros. General Contracting Ltd	\$1,165,236.88
Behan Construction Ltd.	\$1,292,865.93
Al White Landscaping &Excavation	\$1,515,065.40
Dekeyser Excavating	\$ 931,445.00
Harvie Contracting Inc.	\$2,192,654.42
<b>Drains Brothers Group</b>	<b>\$ 737,352.14</b>
R.W. Tomlinson Limited	\$2,048,903.80
Metric Contracting Services Corporation	\$2,731,816.67
Premier North Ltd.	\$1,093,837.00

As noted above, there are a number of uncertainties related to the work included in this tender. Although quantity estimates were established from extensive site surveys and geo-technical investigations, staff are recommending that a \$150,000.00 contingency be included in the overall project budget.

Staff are therefore recommending an overall budget of \$ 887, 352.14 which reflects the tender cost amount as submitted by Drain Brothers Group and the recommended contingency.

## **Financial Impact:**

Site preparation costs will be included in the total capital asset cost for the Campbellford Recreation and Wellness Centre. Prior to having long-term financing in place for the Campbellford Recreation and Wellness Centre project, the Municipality will finance the project internally. The final amount to be financed externally will be the total net project cost after all expenditures and related revenue have been confirmed.

## **Legislative/Risk Considerations:**

Delays in the commencement of this project would compromise the start date of the actual building construction for the CRWC.

## **Attachments:**

[C14-0393-L-CWRC Pre Works Tender Closing](#)

## **Strategic Plan:**

- Infrastructure
- Recreation and Wellness

## **Reviewed By:**

Lynn Phillips, Chief Administrative Officer



December 7, 2021

VIA EMAIL

Municipality of Trent Hills  
66 Front Street South, PO Box 1030  
Campbellford, ON K0L 1L0

**Attention:** **Scott White**, Manager of Infrastructure Renewal and Public Works Administration

**Subject:** ITT REC SPR CRWC 2021-16 Tender Closing

Dear Scott:

Invitation To Tender (ITT) ITT REC SPR CRWC 2021-16 "Site Preparation - Campbellford Recreation and Wellness Centre" was issued by the Municipality of Trent Hills on November 18, 2021 and closed on December 3, 2021 at 2:00PM EST. Clarification was provided through the issuance of three (3) addenda.

Nine (9) bid submissions were received in response to this ITT and forwarded to CIMA+ by the Municipality of Trent Hills as follows:

Name of Tendering Firm	Total Tender Amount (Including HST)
Drain Brothers Group	\$833,207.92
Dekeyser Excavating Ltd	\$1,052,532.85
Premier North Ltd.	\$1,236,035.81
Strong Bros. General Contracting Ltd.	\$1,316,717.67
Behan Construction Ltd.	\$1,460,938.50
Al White Landscaping and Excavating	\$1,712,023.90
R.W. Tomlinson Limited	\$2,315,261.29
Harvie Construction Inc.	\$2,477,699.49
Metric Contracting Services Corporation	\$3,086,952.84

The lowest tender was received from Drain Brothers Group (Drain Bros Excavating Limited) of Douro-Dummer Ontario and is found to be compliant with the requirements of the ITT REC SPR CRWC 2021-16 and includes the provision of the following supporting documentation, which we understand to include:

- The Municipality's Letter Response Form acknowledging the Bidder reviewed available addenda, has no conflict of interest and will finalize and execute an agreement with the Municipality in Accordance with Appendix A of the ITT.
- A Bid Bond issued by Intact Insurance Company in the Amount of 10% of the tender amount and bound unto the Municipality of Trent Hills.

- An Agreement to Bond issued by Intact Insurance Company including a Performance Bond for 100% of the tender amount and a Labour and Material Payment Bond for 100% of the total tender amount.

We trust the foregoing is satisfactory. Should the Municipality proceed with the Award of ITT REC SPR CRWC 2021-16 the necessary agreements should be executed along with provision of the necessary supporting documentation to the Municipality including Certificates of Insurance, Work Place Safety Insurance Board (WSIB) clearance, Health and Safety Plans/Policies, Ministry of Labour Notice of Project and a Construction Schedule.

Sincerely,

**CIMA Canada Inc.**



**Dan Campbell**

Senior Project Manager