



Come for a visit. Stay for a lifestyle.

Application for Amendment:

Zoning By-Law  
Temporary Use By-Law  
Removal of “H” Holding Symbol

**Please submit your completed application to:**

Planning Department  
The Municipality of Trent Hills  
66 Front Street South  
P.O. Box 1030  
Campbellford, Ontario  
K0L 1L0

Tel: (705) 653-1900  
Fax: (705) 653-5203  
E-mail: [planning@trenthills.ca](mailto:planning@trenthills.ca)



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**Application for Amendment to the  
Zoning By-Law, Temporary Use By-Law  
and Removal of "H" Holding Symbol**

**Corporation of the Municipality of Trent Hills**

Applicant Information	
Name:	Home Phone No.:
	Work Phone No.:
	Fax Number:
Address: (including Postal Code)	
Email Address:	

Authorized Agent / Solicitor Information	
Name:	Phone No.:
	Fax Number:
Address: (including Postal Code)	
Email Address:	

Please specify the person to be contacted about this application:

Owner     Agent     Solicitor

Location of land	
Municipality:	Present Lot Size:
Concession:	Lot No.:
Registered Plan:	Lot/Block
Name of Street:	Street No.:

Description of land intended to be rezoned		
Frontage/Width:	Depth:	Area:
Existing Use:	Proposed Use:	
Description of development for which this amendment is requested (uses, buildings, structures)		
Existing:		
_____		
_____		
Proposed:		
_____		
_____		

Facilities (Please state if existing or proposed)
Water:
Municipally operated piped water supply: _____
Drilled well on subject land: _____
Dug well on subject land: _____
Other (please specify): _____

Sewage Disposal:

Municipally operated sanitary sewers: \_\_\_\_\_

Individual septic tank: \_\_\_\_\_

If individual septic tank, anticipated more than 4500 litres of effluent / day? Yes:  No:

Other (please specify): \_\_\_\_\_

History of the subject land
When was the subject property acquired by the current owner?
Are there any encumbrances registered with respect to the subject lands (ie. Easement, row, etc.) Yes: <input type="checkbox"/> No: <input type="checkbox"/>
Has the subject land ever been the subject of an application for approval of a plan of subdivision or consent under the Planning Act?  <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unknown
If yes and known, please provide the following:  Application File Number: _____  Decision Made on the Application: _____
How long have the current uses continued on the subject site?
What was the date that the existing structures on the subject lands were constructed?
Has the property been subject to previous rezoning applications?  <input type="checkbox"/> Yes <input type="checkbox"/> No
If yes, when? _____

**Land use certification**

What is the existing Official Plan designation of the subject land?

What is the existing zoning of the subject land?

Does the application involve employment lands within the Municipality?  
Yes:  No:

**Current applications**

Is the Owner or agent for addition consents on the holding simultaneously with this application?  
 Yes  No

Is the subject land currently the subject of a proposed Official Plan or Official Plan amendment?  
 Yes  No  Unknown

If yes and known, please specify the File Number: \_\_\_\_\_

Is the subject land currently the subject of an application for a severance, consent or minor variance?  
 Yes  No  Unknown

If yes and known, please specify the File Number: \_\_\_\_\_

**Reason and justification for requesting amendment**

\_\_\_\_\_  
\_\_\_\_\_

**Additional information**

\_\_\_\_\_  
\_\_\_\_\_

### Other information

If there is any other information that you think may be useful to Council or to any agency which will be reviewing this application, please explain below, or on a separate page.

### Sketch

A survey plan or sketch showing (The owner is required to attach the following drawings to the application and which will form part of the application):

- i. The boundaries and dimensions of the subject land.
- ii. The location, size and type of all existing and proposed buildings and structures on the subject land, indicating the distance of the buildings or structures from the front yard lot line, rear yard lot line and the side yard lot lines.
- iii. The approximate location of all natural and artificial features on the subject land and on land that is adjacent to the subject land that, in the opinion of the applicant, may affect the application. Examples include buildings, railways, roads, watercourses, drainage ditches, river or stream banks, wetlands, wooded areas, wells and septic tanks.
- iv. The current uses on land that is adjacent to the subject land.
- v. The location, width and name of any roads within or abutting the subject land, indicating whether it is an unopened road allowance, a public travelled road, a private road or a right of way.
- vi. If access to the subject land is by water only, the location of the parking and docking facilities to be used.
- vii. The location and nature of any easement affecting the subject land.

**Consultation strategy**

As per O. Reg. 545/06, as amended, a strategy for consulting with the public is required to be submitted by the proponent of a Zoning By-law Amendment application before it can be deemed “complete” as defined by the Planning Act.

The Planning Act requires that your application be circulated to property owners within 120 m of the subject lands, a notice sign be posted on the property and a Public Meeting be held regarding the proposal.

Please select any and all forms of further public consultation that you, as the applicant / agent / owner intend to undertake, if any, beyond the formal notification requirements of the Planning Act outlined above.

- Planning Act requirements provide sufficient notification and consultation;
- Speak to adjacent landowners directly about proposed development;
- Provide additional advertisement of the proposal and public meeting in a local newspaper (Please discuss with Municipal planning staff prior to initiating);
- Host an open house regarding the proposal;
- Post signs within a common area (for multi-residential buildings and developments);
- Other measures (please elaborate).

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<b>Land use / features</b>			
Are any of the following uses or features on the subject land or within 500 meters of the subject land? (check appropriate space)			
<b>Use of Feature</b>	<b>On the Subject Land</b>	<b>Specify Distance Zoning Amendment is from Feature on Neighbouring Parcel</b>	<b>Within 500 metres of the Subject Land (neighbouring lands)</b>
An agricultural operation (including abattoir),			
Livestock facility or stockyard (animal type and #)			
A commercial or industrial use			
A watercourse (ie. creek, stream, river)			
A wetland (ie. Marsh, swamp, low, seasonally wet areas, or wooded wet areas)			
A steep slope			
An active or abandoned rail line			
A landfill (active or non-operation)			
Provincial Park or Crown Lands			
An active or abandoned mine site (specify)			
A rehabilitated mine site			
A noxious industrial site			
A natural gas or petroleum pipeline			
A sewage treatment plan or waste stabilization			



NOTE: The declaration must be endorsed, by the applicant(s), before this application will be accepted. If the application is for a lot addition, the benefitting property owner must also sign the application form below.

If an agent is acting for you, a letter must be attached authorizing to act on your behalf.

**Declaration**

I/We, \_\_\_\_\_

of the Municipality of \_\_\_\_\_ in the County

of \_\_\_\_\_ solemnly declare that all the statements contained in

this application for zoning amendment and all the supporting document are true and that I / We make

this solemn declaration conscientiously believing it to be true and complete and knowing that is of the

same force and effect as it made under oath and virtue of the Canada Evidence Act.

Signature of Applicant:	Signature of Applicant:
Printed Name of Applicant:	Printed Name of Applicant:
Date:	Date:
Signature of Benefitting Property Owner:	Signature of Benefitting Property Owner:
Printed Name of Benefitting Property Owner:	Printed Name of Benefitting Property Owner:
Date:	Date:
Signature of Agent:	Signature of Agent:
Printed Name of Agent:	Printed Name of Agent:
Date:	Date:

Declared before me at the \_\_\_\_\_ of  
\_\_\_\_\_ in the County of \_\_\_\_\_  
this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_.

\_\_\_\_\_  
A Commissioner, etc.

The information on this form is being collected under the authority of section 4 of the *Municipal Freedom of Information and Protection of Privacy Act*. This information will be used for the purpose of processing an access request under the *Act*. Enquiries regarding the collection of this information should be directed to the Office of the Clerk / Freedom of Information Coordinator, Municipality of Trent Hills, 66 Front St. S., Campbellford, Ontario, K0L 1L0, (705) 653-1900.

**For office use only**

Planning File No.: .....

Pre-consultation Date: .....

Date of Receipt of Application: .....

Date deemed complete: .....

Hearing Date: .....

Checked by: .....

Authorization of Owner Received: Yes  No  N/A

Date: .....

.....

Planning Department Representative