



Come for a visit. Stay for a lifestyle.

Application for Minor Variance

Please submit your completed application to:

Planning Department
The Municipality of Trent Hills
66 Front Street South
P.O. Box 1030
Campbellford, Ontario
K0L 1L0

Tel: (705) 653-1900
Fax: (705) 653-5203
E-mail: planning@trenthills.ca



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Application for Minor Variance

Corporation of the Municipality of Trent Hills

Applicant Information	
Name:	Home Phone No.
	Work Phone No.
	Fax Number:
Address: (including Postal Code)	
Email Address:	

Authorized Agent / Solicitor Information	
Name:	Phone No.:
	Fax Number:
Address: (including Postal Code)	
Email Address:	

Please specify the person is to be contacted about this application:

Owner Agent Solicitor

Purpose of the application – Nature and Extent of Relief from the Zoning By-Law
<hr/> <hr/>
Reasons why the proposed use cannot comply with the Zoning By-Law
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Location of land	
Municipality:	Present Lot Size:
Concession:	Lot No.:
Registered Plan:	Lot/Block
Name of Street:	Street No.:

Description of land to which Minor Variance would apply		
Frontage/Width:	Depth:	Area:
Existing Use:		Proposed Use:

Number and use of buildings and structures on the land to which Minor Variance would apply	
Existing:	Proposed:
Type of Access :	
Type of Water Supply Proposed :	
Type of Sewage Disposal Proposed :	
Type of Storm Drainage :	

Existing buildings and structures
Set backs from front, rear and side yard for each existing building/structure on the subject property:
Height and area of each existing building/structure on the subject property:
Lot Coverage:
Are any new buildings/structures proposed for the subject site: <input type="checkbox"/> Yes <input type="checkbox"/> No

Proposed buildings and structures
Set backs from front, rear and side yard for each proposed building/structure on the subject property:
Height and area of each proposed building/structure on the subject property:
Lot Coverage:

History of the subject land
When was the subject property acquired by the current owner?
Has the subject land ever been the subject of an application for approval of a plan of subdivision or consent under the Planning Act? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unknown If yes and known, please provide the following: Application File Number: _____ Decision Made on the Application: _____
How long have the current uses continued on the subject site?
What was the date that the existing structures on the subject lands were constructed?
Has the property been subject to a previous minor variance, zoning amendment or consent application(s)? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, when? _____

Land use certification
What is the existing Official Plan designation of the subject land?
What is the existing zoning of the subject land?

Current applications

Is the Owner or agent applying for consent on the holding simultaneously with this application?

Yes No

Is the subject land currently the subject of a proposed Official Plan or Official Plan amendment?

Yes No Unknown

If yes and known, please specify the File Number: _____

Is the subject land currently the subject of an application for a zoning by-law amendment or severance?

Yes No Unknown

If yes and known, please specify the File Number: _____

Other information

If there is any other information that you think may be useful to the Committee of Adjustment or to any agency which will be reviewing this application, please explain below, or on a separate page.

Land uses / features			
Are any of the following uses or features on the subject land or within 500 meters of the subject land? (check appropriate space)			
Use of Feature	On the Subject Land	Specify Distance Minor Variance is from Feature on Neighbouring Parcel	Within 500 metres of the Subject Land (neighbouring lands)
An agricultural operation (including abattoir)			
Livestock facility or stockyard (animal type and #)			
A commercial or industrial use			
A watercourse (i.e. creek, stream, river)			
A wetland (i.e. marsh, swamp, low, seasonally wet areas, or wooded wet areas)			
A steep slope			
An active or abandoned rail line			
An active or abandoned mine site (specify)			
A landfill (active or non-operational)			
Provincial Park or Crown Lands			
A rehabilitated mine site			
A noxious industrial site			
A natural gas or petroleum pipeline			
A sewage treatment plant or waste stabilization			

Sketch

A survey plan or sketch showing (The owner is required to attach the following drawings to the application and which will form part of the application):

- i. The boundaries and dimensions of the subject land.
- ii. The location, size and type of all existing and proposed buildings and structures on the subject land, indicating the distance of the buildings or structures from the front yard lot line, rear yard lot line and the side yard lot lines.
- iii. The approximate location of all natural and artificial features on the subject land and on land that is adjacent to the subject land that, in the opinion of the applicant, may affect the application. Examples include buildings, railways, roads, watercourses, drainage ditches, river or stream banks, wetlands, wooded areas, wells and septic tanks.
- iv. The current uses on land that is adjacent to the subject land.
- v. The location, width and name of any roads within or abutting the subject land, indicating whether it is an unopened road allowance, a public travelled road, a private road or a right of way.
- vi. If access to the subject land is by water only, the location of the parking and docking facilities to be used.
- vii. The location and nature of any easement affecting the subject land.

NOTE: The declaration must be endorsed, by the applicant(s), before this application will be accepted. If the application is for a lot addition, the benefiting property owner must also sign the application form below.

If an agent is acting for you, a letter must be attached authorizing to act on your behalf.

Declaration

I / We, _____

of the Municipality of _____ in the County of _____

solemnly declare that all the statements contained in this application for minor variance and all the supporting document(s) are true and that I / We make this solemn declaration conscientiously believing it to be true and complete and knowing that is of the same force and effect as it made under oath and virtue of the Canada Evidence Act.

Signature of Applicant:	Signature of Applicant:
Printed Name of Applicant:	Printed Name of Applicant:
Date:	Date:
Signature of Benefitting Property Owner:	Signature of Benefitting Property Owner:
Printed Name of Benefitting Property Owner:	Printed Name of Benefitting Property Owner:
Date:	Date:
Signature of Agent:	Signature of Agent:
Printed Name of Agent:	Printed Name of Agent:
Date:	Date:

Declared before me at the _____ of
 _____ in the County of _____
 this _____ day of _____ 20____.

 A Commissioner, etc.

The information on this form is being collected under the authority of section 4 of the *Municipal Freedom of Information and Protection of Privacy Act*. This information will be used for the purpose of processing an access request under the *Act*. Enquiries regarding the collection of this information should be directed to the Office of the Clerk / Freedom of Information Coordinator, Municipality of Trent Hills, 66 Front St. S., Campbellford, Ontario, K0L 1L0, (705) 653-1900.

For office use only

Planning File No.:

Pre-consultation Date:

Date of Receipt of Application:

Date deemed complete:

Hearing Date:

Checked by:

Authorization of Owner Received: Yes No N/A

Date:

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Planning Department Representative