

Municipality of Trent Hills

2020 MUNICIPAL BUDGET

MEETING DATE: DECEMBER 17, 2019

APPROVED DECEMBER 17, 2019





Municipality of Trent Hills
2020 Municipal Budget
Meeting Date: December 17, 2019

Background

On an annual basis, the Municipality prepares a Budget for Council to authorize expenditures for the year. The Municipal Budget is a plan to implement municipal goals and priorities and provides a method to monitor and control income and expenses throughout the year.

The Operating Budget is organized by department/service area and relates to day-to-day operations including programs and services such as parks, arenas, road maintenance, policing, fire, building, planning and development services, administration, etc.

Transfers to Reserves may be included by department/service to plan for longer term goals.

The Capital Budget outlines the Municipality's capital expenditure plan and related funding for these projects which will provide or support services to residents over many years.

Municipal expenditures are funded by revenue received from user fees, service charges, reserves, grants, financing and property taxation. Property tax revenue represents approximately 52% of total municipal revenue for 2020.

As a lower tier municipality, we are responsible to collect taxes on behalf of the County of Northumberland and the Province of Ontario. Budget information for both of these entities is not included in the Municipal Budget however, respective tax rates for both will be presented to Council at a later date for information purposes.



Municipality of Trent Hills
2020 Municipal Budget
Meeting Date: December 17, 2019

Budget Schedule

Municipal Staff adhere to a schedule to assist with the preparation and delivery of the annual Budget to Council. An overview of the schedule is shown below:

Objective	Timeline
Distribution of Operating and Capital Budget documents to Staff	August
Submission of Operating and Capital Budget documents to Finance	September
Finance review and compilation of Budget	September-October
CAO Review of Budget	October
First Draft Budget to Council	November
Second Draft Budget to Council	December
Final Budget approval (target date)	December

By providing the annual Budget to Council prior to the beginning of the next calendar year, deliberation and approval may occur earlier. This facilitates more timely procurement of goods and services and assists with achieving departmental goals and completion of planned projects outlined in the Budget.



Municipality of Trent Hills
2020 Municipal Budget
Meeting Date: December 17, 2019

Factors Affecting Budget

There are a number of factors that can impact the operating budget significantly. The following table outlines the most common items, however is not considered an exhaustive list:

Category	Description	2020 Impact
Employee Compensation	Relates to existing staff complement and includes negotiated union contract adjustments, economic adjustments, job rate adjustments and benefit adjustments.	Yes
Mandatory Legislation	Any new or changes in legislation that require a department to incur additional costs to start a new service or change service levels.	No
Additional Staffing Levels	In instances where new/additional staff are hired (or annualized from prior year), the full impact of wages and benefits are included in the budget.	Yes
New Services	Where new services and/or partial year funding for the services were added during the previous year, the full impact of the service must be annualized in the budget.	No
Inflationary	Impacts due to rate increases for items such as maintenance supplies/services, insurance, winter maintenance (sand, salt, fuel).	Yes
Utilities	Projected changes to utilities, based on historical trends.	Yes
Council/Community Initiatives	Council direction that has budget effects for subsequent years.	Yes
Fees/Charges and Other Revenue Changes	Revenue impact of proposed increases to existing fees/charges, new fees/charges, grant allocations and Reserve activity.	Yes



Municipality of Trent Hills
2020 Municipal Budget
Meeting Date: December 17, 2019

Summary of Changes in Gross Revenues and Expenditures

Gross Expenditures	2020	26,232,828		
	2019	<u>21,002,012</u>		
		5,230,816	↑	24.91%
Gross Non Tax Revenue	2020	12,609,407		
	2019	<u>7,963,663</u>		
		4,645,744	↑	58.33%
Taxation Revenue	2020	13,623,421		
	2019	<u>13,038,349</u>		
		585,072	↑	4.49%

Gross expenditures include Operating, Transfers to Reserves and Capital Budget.

Gross Non Tax Revenues include Fees, Charges, Grants, Reserves and Financing.



Municipality of Trent Hills
2020 Municipal Budget
Meeting Date: December 17, 2019

Summary of Gross Revenues and Expenditures by Budget Category Operating, Transfers and Capital Budgets

Operating	Expenditures	Revenue			
		Fees/Chgs	Grants	Reserves/Fin	Taxation
2020	17,048,599	2,582,788	3,358,430	108,866	10,998,515
2019	16,284,098	2,360,028	3,315,905	35,432	10,572,733
Total	764,501	222,760	42,525	73,434	425,782

Transfers	Expenditures	Revenue			
		Fees/Chgs	Grants	Reserves/Fin	Taxation
2020	782,511	-	-	-	782,511
2019	593,221	-	-	-	593,221
Total	189,290	-	-	-	189,290

Capital	Expenditures	Revenue			
		Fees/Chgs	Grants	Reserves/Fin	Taxation
2020	8,401,718	-	764,019	5,795,304	1,842,395
2019	4,124,693	-	943,590	1,308,708	1,872,395
Total	4,277,025		(179,571)	4,486,596	(30,000)

Total	Expenditures	Revenue			
		Fees/Chgs	Grants	Reserves/Fin	Taxation
2020	26,232,828	2,582,788	4,122,449	5,904,170	13,623,421
2019	21,002,012	2,360,028	4,259,495	1,344,140	13,038,349
Total	5,230,816	222,760	(137,046)	4,560,030	585,072

4.49%

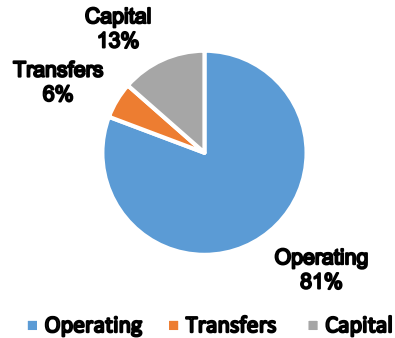


Municipality of Trent Hills
2020 Municipal Budget
Meeting Date: December 17, 2019

Tax Supported Budget Categories

Budget	2019	2020	Y:Y \$ Change	Y:Y % Change
Operating	10,572,733	10,998,515	425,782	4.03%
Transfers	593,221	782,511	189,290	31.91%
Capital	1,872,395	1,842,395	(30,000)	(1.60%)
Total	13,038,349	13,623,421	585,072	4.49%

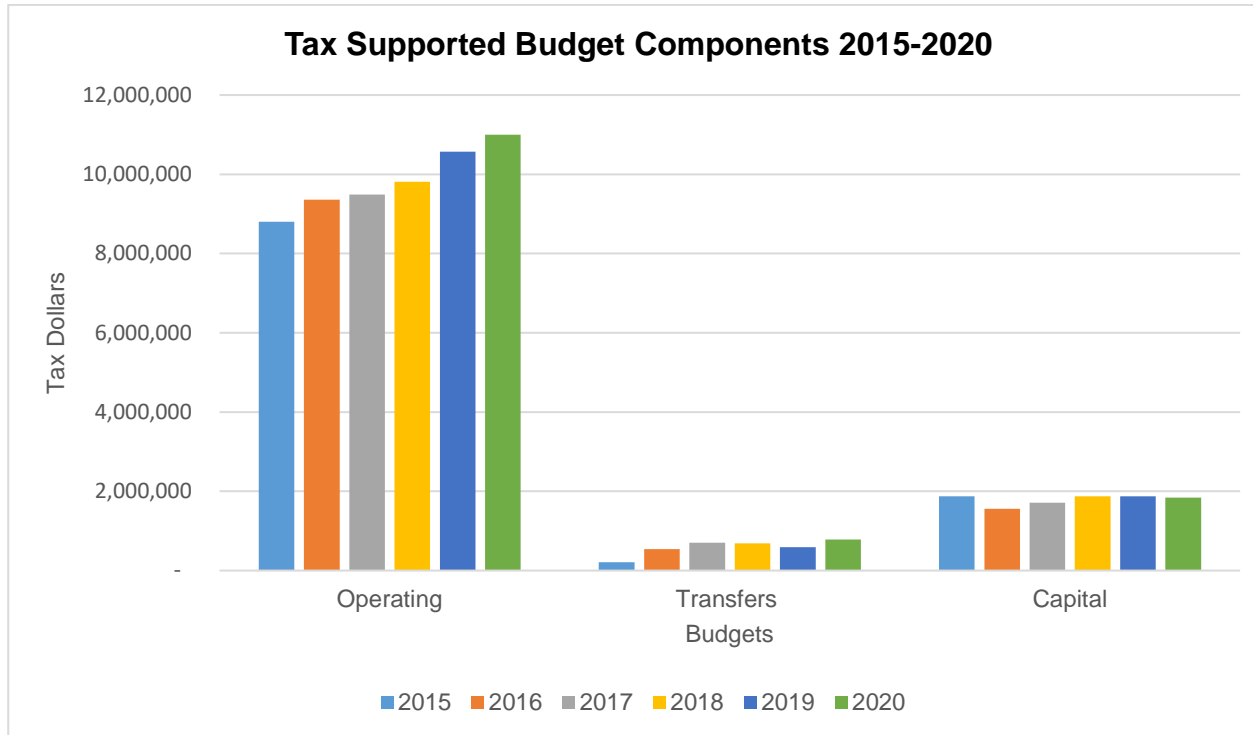
**Percentage of 2020 Tax Dollars by
Budget Component**





Municipality of Trent Hills
2020 Municipal Budget
Meeting Date: December 17, 2019

History of Tax Supported Budget Components





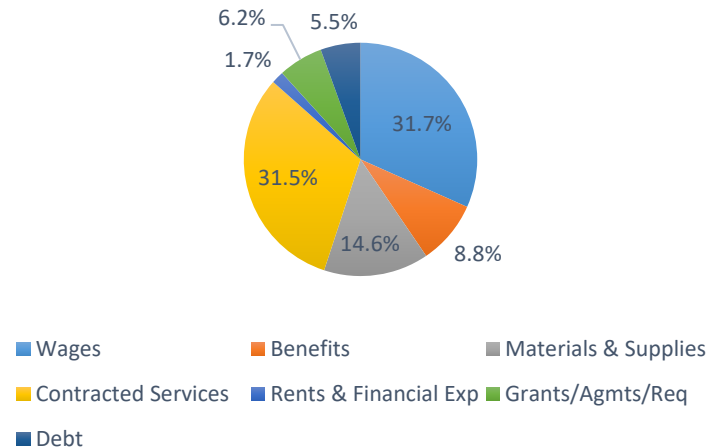
Municipality of Trent Hills
2020 Municipal Budget
Meeting Date: December 17, 2019

Operating Expenses 2019 vs 2020

Operating Expenses	2019	2020	Y:Y \$ Change
Wages	5,139,273	5,399,957	260,684
Benefits	1,487,474	1,503,709	16,235
Materials & Supplies	2,359,915	2,481,476	121,561
Contracted Services	5,150,861	5,369,803	218,942
Rents & Financial Expenses	276,525	292,885	16,360
Grants/Agreements/Req	1,034,504	1,056,518	22,014
Debt	835,546	944,251	108,705
Total	16,284,098	17,048,599	764,501

Wages	32%
Benefits	9%
Mat & Supplies	15%
Contracted Services	31%
Rents & Fin Expenses	2%
Grants/Agmts/Req	6%
Debt	6%
Total	100%

OPERATING BUDGET EXPENSES

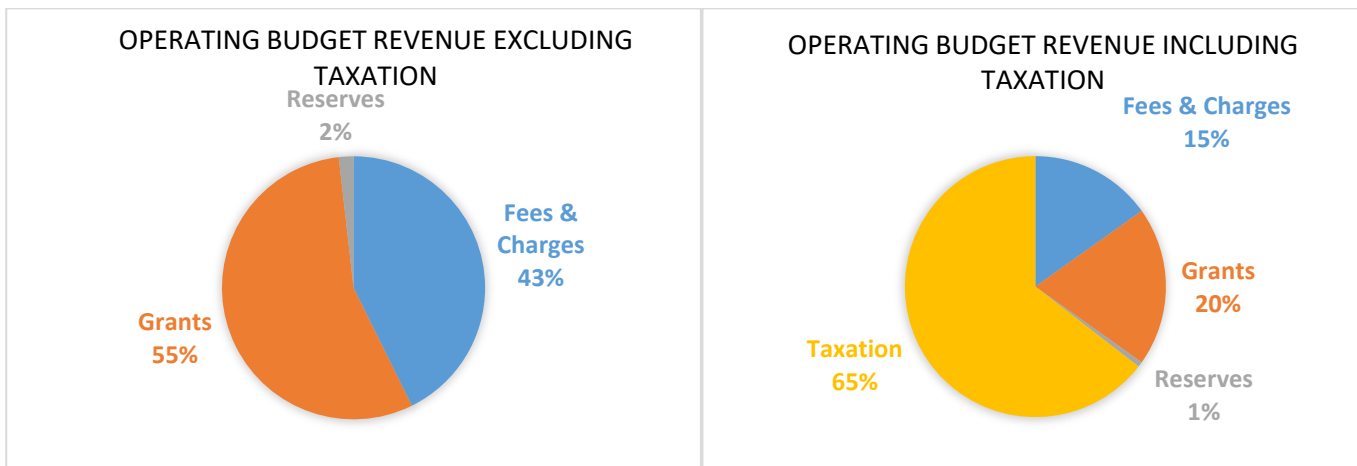




Municipality of Trent Hills
2020 Municipal Budget
Meeting Date: December 17, 2019

Operating Revenue 2019 vs 2020

Operating Revenue	2019	2020	Y:Y \$ Change
Supplementary Tax & PIL	474,185	467,019	(7,166)
User Fees	672,795	695,095	22,300
Fines, Penalties, Invest Inc	425,500	633,726	208,226
Licences & Permits	379,870	379,270	(600)
Miscellaneous	20,500	20,500	0
Rents	387,178	387,178	0
Subtotal	2,360,028	2,582,788	222,760
Grants	3,315,905	3,358,430	42,525
Reserves	35,432	108,866	73,434
Total Operating Revenue	5,711,365	6,050,084	338,719





Municipality of Trent Hills
2020 Municipal Budget
Meeting Date: December 17, 2019

Highlights of Changes-Operating & Transfers

Budget Component	Description	Taxation Impact \$	Notes
Operating Expenses	Wages & Benefits	276,919	Cost of living 2%; job rate adj where applicable; 1.33 FTEs
	Materials & Supplies	121,561	Roads maintenance materials (loosetop granulars, sand, salt)
	Contracted Services	218,942	Insurance, Policing, Public Works (culverts, ditching, etc)
	Rents & Financial Expenses	16,360	External rentals
	Grants/Agreements/Requisitions	21,347	Cons Authorities, Library Board
	Debt	109,372	New debt Payments-ESB Facility (pro-rated)
	Fees & Charges	(222,760)	Bank interest, Internal water loan
	Grants	(42,525)	Modernization, Policing (decrease)
	Reserves	(73,434)	Ward Boundary, Policing, By-law, Emerg Mngmt
	Total	425,782	

Budget Component	Description	Taxation Impact \$	Notes
Transfers	Admin/Corporate	3,750	Elections, Facility Repairs
	Fire	125,000	Pumper (multi-year project)
	Roads	31,000	Roads Needs Study, Retaining Wall, Aggregate revenue
	Parks & Recreation	24,040	Playground equip, consulting, Marina
	Environmental	5,500	Warkworth Dam
	Total	189,290	

Municipality of Trent Hills
2020 Municipal Budget
Meeting Date: December 17, 2019

DEPT/SERVICE	Council				
FUNCTION(S)	Council, Committees, Boards				
Operating	Year	Expenditures	Revenues		
			Fees/Chgs	Grant	Reserves/Fin Taxation
	2020	282,019	-	-	17,000 265,019
	2019	285,855	-	-	10,000 275,855
	Total	(3,836)	-	-	7,000 (10,836)
Transfers	2020	12,500	-	-	- 12,500
	2019	13,750	-	-	- 13,750
	Total	(1,250)	-	-	- (1,250)
Capital	2020	-	-	-	- -
	2019	-	-	-	- -
	Total	-	-	-	- -
Y:Y Change	2020	294,519	-	-	17,000 277,519
	2019	299,605	-	-	10,000 289,605
	Total	(5,086)	-	-	7,000 (12,086)
Operating Budget Summary Changes			2019	2020	Y:Y Change
Wages & Benefits			219,385	221,949	2,564
Materials & Supplies			62,750	56,000	(6,750)
Contracted Services			2,220	2,220	-
Rents & Financial Expenses			-	-	-
Grants/Agreements/Requisitions			1,500	1,850	350
Other Taxation			-	-	-
Grants			-	-	-
Reserves			(10,000)	(17,000)	(7,000)
Fees/Charges/Other			-	-	-
Total Operating Budget Summary Changes			275,855	265,019	(10,836)

Municipality of Trent Hills
2020 Municipal Budget
Meeting Date: December 17, 2019

Council Continued	Notes re Operating Budget												
<p>Wages & Benefits-Cost of living increase; decrease in benefits. Materials & Supplies-Reduction in Mileage; Increase in Election expense to complete Ward Boundary Review-offset by Transfer from Reserves. In 2019 the Ward Boundary Review expense line item was funded by Reserves and Taxation. In 2020, the balance of the project is funded by Reserves only. Grants/ Agreements/Requisitions-Electronic voter data contract fees.</p>													
<p>Transfer to Reserves-Details</p> <table> <tr> <td data-bbox="170 500 940 532">Elections Year 2 of 4</td><td data-bbox="940 500 1129 532">12,500</td></tr> <tr> <td></td><td>-</td></tr> <tr> <td></td><td>-</td></tr> <tr> <td></td><td>-</td></tr> <tr> <td></td><td>-</td></tr> <tr> <td>Total Transfers to Reserves</td><td>12,500</td></tr> </table>		Elections Year 2 of 4	12,500		-		-		-		-	Total Transfers to Reserves	12,500
Elections Year 2 of 4	12,500												
	-												
	-												
	-												
	-												
Total Transfers to Reserves	12,500												

Municipality of Trent Hills
2020 Municipal Budget
Meeting Date: December 17, 2019

DEPT/SERVICE	Administration				
FUNCTION(S)	Ontario Municipal Partnership Fund (OMPF) Unconditional Grant				
Operating	Year	Expenditures	Revenues		
			Fees/Chgs	Grant	Reserves/Fin Taxation
	2020	-	-	3,217,000	- (3,217,000)
	2019	-	-	3,217,000	- (3,217,000)
	Total	-	-	-	-
Transfers	2020	-	-	-	-
	2019	-	-	-	-
	Total	-	-	-	-
Capital	2020	-	-	-	-
	2019	-	-	-	-
	Total	-	-	-	-
Y:Y Change	2020	-	-	3,217,000	- (3,217,000)
	2019	-	-	3,217,000	- (3,217,000)
	Total	-	-	-	-
Operating Budget Summary Changes			2019	2020	Y:Y Change
Wages & Benefits			-	-	-
Materials & Supplies			-	-	-
Contracted Services			-	-	-
Rents & Financial Expenses			-	-	-
Grants/Agreements/Requisitions			-	-	-
Other Taxation			-	-	-
Grants			(3,217,000)	(3,217,000)	-
Reserves			-	-	-
Fees/Charges/Other			-	-	-
Total Operating Budget Summary Changes			(3,217,000)	(3,217,000)	-

Municipality of Trent Hills
2020 Municipal Budget
Meeting Date: December 17, 2019

Administration OMPF Continued	Notes re Operating Budget
	<p>The Ontario Municipal Partnership Fund (OMPF) Grant is an unconditional grant from the Province of Ontario. Funding is based on various community fiscal indicators. Maintaining 2018 levels of grant funding for Budget purposes.</p>

Municipality of Trent Hills
2020 Municipal Budget
Meeting Date: December 17, 2019

DEPT/SERVICE	Administration				
FUNCTION(S)	CAO, Clerk, Finance, Information Technology, Health & Safety, Human Resource, Corporate Facilities				
Operating	Year	Expenditures	Revenues		
			Fees/Chgs	Grant	Reserves/Fin Taxation
	2020	2,409,164	1,353,369	50,000	- 1,005,795
	2019	2,193,633	1,140,868	-	- 1,052,765
	Total	215,531	212,501	50,000	- (46,970)
Transfers	2020	186,177	-	-	- 186,177
	2019	179,177	-	-	- 179,177
	Total	7,000	-	-	- 7,000
Capital	2020	768,311	-	-	528,311 240,000
	2019	92,000	-	-	- 92,000
	Total	676,311	-	-	528,311 148,000
Y:Y Change	2020	3,363,652	1,353,369	50,000	528,311 1,431,972
	2019	2,464,810	1,140,868	-	- 1,323,942
	Total	898,842	212,501	50,000	528,311 108,030
Operating Budget Summary Changes			2019	2020	Y:Y Change
Wages & Benefits			1,224,288	1,358,823	134,535
Materials & Supplies			308,660	287,561	(21,099)
Contracted Services			437,485	510,563	73,078
Rents & Financial Expenses			140,700	169,717	29,017
Grants/Agreements/Requisitions			82,500	82,500	-
Other Taxation			(454,800)	(448,925)	5,875
Grants			-	(50,000)	(50,000)
Reserves			-	-	-
Fees/Charges/Other			(686,068)	(904,444)	(218,376)
Total Operating Budget Summary Changes			1,052,765	1,005,795	(46,970)

Municipality of Trent Hills
2020 Municipal Budget
Meeting Date: December 17, 2019

Administration Continued		Notes re Operating Budget				
Wages & Benefits-Cost of living adjustment; one new FTE position created.						
Materials & Supplies-Reduction in external software & support; advertising; postage.						
Contracted Services-Insurance; consulting for software system (offset by Grant);						
Rents & Financial Expenses-Prorated financing for portion of new Council Chambers (four months)						
Other Taxation-Changes to PIL revenue based on actuals						
Grants-Modernization Fund for software system upgrades						
Fees/Charges/Other-Penalty revenue increase; water loan interest; tax sale admin fees						
Transfer to Reserves-Details						
Working Reserve		50,000				
Council Initiatives		50,000				
Telephone System		2,000				
Corporate Facilities Capital Use Fees		4,177				
Facilities		80,000				
Total Transfers to Reserves		186,177				
Capital Details		Expenditure	Revenue			
Category	Project Description	Amount	Grants	Reserve	Other	Taxation
Technology	Computer Hardware/Software	90,000	-	-	-	90,000
Equipment	Office Furniture-New Council/EMS Fac	50,000	-	-	-	50,000
Facilities	ESB Facility-Council Capital	528,311	-	-	528,311	-
Corporate	Capital Infrastructure	100,000	-	-	-	100,000
Total Capital		768,311	-	-	528,311	240,000

Capital Other Revenue=Financing

Municipality of Trent Hills
2020 Municipal Budget
Meeting Date: December 17, 2019

DEPT/SERVICE	Fire				
FUNCTION(S)	Fire Rescue, Emergency Response, Fire Safety & Education, Fire Prevention/Inspection				
Operating	Year	Expenditures	Revenues		
			Fees/Chgs	Grant	Reserves/Fin Taxation
	2020	1,547,282	21,350	-	- 1,525,932
	2019	1,426,511	21,350	-	- 1,405,161
	Total	120,771	-	-	- 120,771
Transfers	2020	125,000	-	-	- 125,000
	2019	-	-	-	- -
	Total	125,000	-	-	- 125,000
Capital	2020	2,556,752	-	25,000	2,406,752 125,000
	2019	505,000	-	-	250,000 255,000
	Total	2,051,752	-	25,000	2,156,752 (130,000)
Y:Y Change	2020	4,229,034	21,350	25,000	2,406,752 1,775,932
	2019	1,931,511	21,350	-	250,000 1,660,161
	Total	2,297,523	-	25,000	2,156,752 115,771
Operating Budget Summary Changes			2019	2020	Y:Y Change
Wages & Benefits			836,694	864,088	27,394
Materials & Supplies			160,450	161,450	1,000
Contracted Services			327,892	334,205	6,313
Rents & Financial Expenses			94,475	182,539	88,064
Grants/Agreements/Requisitions			7,000	5,000	(2,000)
Other Taxation			-	-	-
Grants			-	-	-
Reserves			-	-	-
Fees/Charges/Other			(21,350)	(21,350)	-
Total Operating Budget Summary Changes			1,405,161	1,525,932	120,771

Municipality of Trent Hills
2020 Municipal Budget
Meeting Date: December 17, 2019

Fire Continued		Notes re Operating Budget				
Wages & Benefits-Cost of living adjustment; Deputy Fire Chief position prorated 4 months.						
Materials & Supplies-Computer Software & Support annual increases.						
Contracted Services-Insurance						
Rents & Financial Expenses-Debt payments for new Emergency Services Base (ESB) Facility (Fire only) prorated September-December, 2020.						
Grants/Agreements/Requisitions-Fire Agreement other municipality						
Transfer to Reserves-Details						
Equipment Replacement (Pumper/Tanker Stn 3)		125,000				
		-				
		-				
		-				
		-				
Total Transfers to Reserves		125,000				
Capital Details						
		Expenditure	Revenue			
Category	Project Description	Amount	Grants	Reserve	Other	Taxation
Office Equipment	Office Furniture at EMS Facility-Fire	50,000	-	-	-	50,000
Equipment	PPE (Bunker Gear)	30,000	-	-		30,000
Engineering	Station 2 (Hastings) Feasibility Study	25,000	25,000	-	-	-
Vehicles	Light Duty Vehicle	30,000	-	-	-	30,000
Communications	Digital Radio upgrades	15,000	-	-	-	15,000
Facilities	ESB Facility-Bal of Capital Costs-Fire	2,406,752	-	-	2,406,752	-
Total Capital		2,556,752	25,000	-	2,406,752	125,000

Capital Revenue Grant=Modernization Grant; Capital Revenue Other=Financing

Municipality of Trent Hills
2020 Municipal Budget
Meeting Date: December 17, 2019

DEPT/SERVICE	Police					
FUNCTION(S)	OPP Contract, Police Services Board					
Operating	Year	Expenditures	Revenues			
			Fees/Chgs	Grant	Reserves/Fin	Taxation
	2020	2,504,228	8,500	13,853	62,866	2,419,009
	2019	2,448,269	8,500	21,328	17,432	2,401,009
	Total	55,959	-	(7,475)	45,434	18,000
Transfers	2020	-	-	-	-	-
	2019	-	-	-	-	-
	Total	-	-	-	-	-
Capital	2020	-	-	-	-	-
	2019	-	-	-	-	-
	Total	-	-	-	-	-
Y:Y Change	2020	2,504,228	8,500	13,853	62,866	2,419,009
	2019	2,448,269	8,500	21,328	17,432	2,401,009
	Total	55,959	-	(7,475)	45,434	18,000
Operating Budget Summary Changes			2019	2020	Y:Y Change	
Wages & Benefits			1,500	1,500	-	
Materials & Supplies			4,900	4,750	(150)	
Contracted Services			2,441,644	2,497,753	56,109	
Rents & Financial Expenses			-	-	-	
Grants/Agreements/Requisitions			225	225	-	
Other Taxation			-	-	-	
Grants			(21,328)	(13,853)	7,475	
Reserves			(17,432)	(62,866)	(45,434)	
Fees/Charges/Other			(8,500)	(8,500)	-	
Total Operating Budget Summary Changes			2,401,009	2,419,009	18,000	

Municipality of Trent Hills
2020 Municipal Budget
Meeting Date: December 17, 2019

Police Continued	Notes re Operating Budget
	<p>Materials & Supplies-Miscellaneous decreased (\$200), Dues & Subscriptions increased \$50. Contracted Services-OPP Contract expenses increased by \$ 56,584; RIDE (\$475). Grants-RIDE Reduction (\$475); Prisoner/Court Sec Transp Grant decreased based on actuals. Transfer from Reserve-Increase to partially offset the expenditure increase.</p>

Municipality of Trent Hills
2020 Municipal Budget
Meeting Date: December 17, 2019

DEPT/SERVICE	Conservation Authorities				
FUNCTION(S)	Watershed Management, Source Water Protection				
Operating	Year	Expenditures	Revenues		
			Fees/Chgs	Grant	Reserves/Fin Taxation
	2020	262,885	-	-	- 262,885
	2019	255,020	-	-	- 255,020
	Total	7,865	-	-	- 7,865
Transfers	2020	5,500	-	-	- 5,500
	2019	-	-	-	- -
	Total	5,500	-	-	- 5,500
Capital	2020	-	-	-	- -
	2019	10,160	-	-	10,160 -
	Total	(10,160)	-	-	(10,160) -
Y:Y Change	2020	268,385	-	-	- 268,385
	2019	265,180	-	-	10,160 255,020
	Total	3,205	-	-	(10,160) 13,365
Operating Budget Summary Changes			2019	2020	Y:Y Change
Wages & Benefits			-	-	-
Materials & Supplies			-	-	-
Contracted Services			-	-	-
Rents & Financial Expenses			-	-	-
Grants/Agreements/Requisitions			255,020	262,885	7,865
Other Taxation			-	-	-
Grants			-	-	-
Reserves			-	-	-
Fees/Charges/Other			-	-	-
Total Operating Budget Summary Changes			255,020	262,885	7,865

Municipality of Trent Hills
2020 Municipal Budget
Meeting Date: December 17, 2019

Conservation Authorities Continued	Notes re Operating Budget	
Lower Trent CA increase in requisition	\$	3,193
Otonabee Region CA increase in requisition	\$	17
Crowe Valley CA estimated increase	\$	4,655
Transfer to Reserves-Details		
Warkworth Dam Study (Year 1 of 10-Mun share only).		5,500
		-
		-
		-
		-
Total Transfers to Reserves		5,500

Municipality of Trent Hills
2020 Municipal Budget
Meeting Date: December 17, 2019

DEPT/SERVICE	Protective Services					
FUNCTION(S)	Licencing, Livestock Claims, Animal Control					
Operating	Year	Expenditures	Revenues			
			Fees/Chgs	Grant	Reserves/Fin	Taxation
	2020	57,850	24,850	-	-	33,000
	2019	56,500	26,300	-	-	30,200
	Total	1,350	(1,450)	-	-	2,800
Transfers	2020	-	-	-	-	-
	2019	-	-	-	-	-
	Total	-	-	-	-	-
Capital	2020	-	-	-	-	-
	2019	-	-	-	-	-
	Total	-	-	-	-	-
Y:Y Change	2020	57,850	24,850	-	-	33,000
	2019	56,500	26,300	-	-	30,200
	Total	1,350	(1,450)	-	-	2,800
Operating Budget Summary Changes			2019	2020	Y:Y Change	
Wages & Benefits			-	-	-	
Materials & Supplies			150	150	-	
Contracted Services			56,350	57,700	1,350	
Rents & Financial Expenses			-	-	-	
Grants/Agreements/Requisitions			-	-	-	
Other Taxation			-	-	-	
Grants			-	-	-	
Reserves			-	-	-	
Fees/Charges/Other			(26,300)	(24,850)	1,450	
Total Operating Budget Summary Changes			30,200	33,000	2,800	

Municipality of Trent Hills
2020 Municipal Budget
Meeting Date: December 17, 2019

Protective Services Continued	Notes re Operating Budget
Contracted Services-Increase in fees for Animal Licencing. Fees/Charges/Other-Minor reduction to taxi and kennel licences.	

Municipality of Trent Hills
2020 Municipal Budget
Meeting Date: December 17, 2019

DEPT/SERVICE	Building					
FUNCTION(S)	Building Permits, Inspection and Enforcement Services (Ontario Building Code Act)					
Operating	Year	Expenditures	Revenues			
			Fees/Chgs	Grant	Reserves/Fin	Taxation
	2020	387,785	325,000	-	5,000	57,785
	2019	377,028	325,000	-	-	52,028
	Total	10,757	-	-	5,000	5,757
Transfers	2020	-	-	-	-	-
	2019	-	-	-	-	-
	Total	-	-	-	-	-
Capital	2020	38,000	-	-	38,000	-
	2019	30,000	-	-	30,000	-
	Total	8,000	-	-	8,000	-
Y:Y Change	2020	425,785	325,000	-	43,000	57,785
	2019	407,028	325,000	-	30,000	52,028
	Total	18,757	-	-	13,000	5,757
Operating Budget Summary Changes			2019	2020	Y:Y Change	
Wages & Benefits			304,826	312,719	7,893	
Materials & Supplies			45,540	46,288	748	
Contracted Services			26,162	28,278	2,116	
Rents & Financial Expenses			500	500	-	
Grants/Agreements/Requisitions			-	-	-	
Other Taxation			-	-	-	
Grants			-	-	-	
Reserves			-	(5,000)	(5,000)	
Fees/Charges/Other			(325,000)	(325,000)	-	
Total Operating Budget Summary Changes			52,028	57,785	5,757	

Municipality of Trent Hills
2020 Municipal Budget
Meeting Date: December 17, 2019

Building Continued		Notes re Operating Budget				
Wages & Benefits-Cost of living adjustment						
Materials & Supplies-Training/Courses increase; computer software & support decrease.						
Contracted Services-Telephone; Insurance.						
Reserves-Offset expenditure re consulting for Permit fee review (carry over from previous year).						
Transfer to Reserves-Details						
			-			
			-			
			-			
			-			
			-			
			-			
Total Transfers to Reserves			-			
Capital Details		Expenditure	Revenue			
Category	Project Description	Amount	Grants	Reserve	Other	Taxation
Vehicles	SUV/Light Duty (carry over 2019)	38,000	-	38,000	-	-
Total Capital		38,000	-	38,000	-	-

Capital Revenue=Building Reserve

Municipality of Trent Hills
2020 Municipal Budget
Meeting Date: December 17, 2019

DEPT/SERVICE	By-Law					
FUNCTION(S)	Municipal By-Law Enforcement, Parking Enforcement, Property Standards					
Operating	Year	Expenditures	Revenues			
			Fees/Chgs	Grant	Reserves/Fin	Taxation
	2020	91,623	1,000	-	10,000	80,623
	2019	79,807	1,000	-	-	78,807
	Total	11,816	-	-	10,000	1,816
Transfers	2020	-	-	-	-	-
	2019	-	-	-	-	-
	Total	-	-	-	-	-
Capital	2020	-	-	-	-	-
	2019	-	-	-	-	-
	Total	-	-	-	-	-
Y:Y Change	2020	91,623	1,000	-	10,000	80,623
	2019	79,807	1,000	-	-	78,807
	Total	11,816	-	-	10,000	1,816
Operating Budget Summary Changes			2019	2020	Y:Y Change	
Wages & Benefits			69,357	71,321	1,964	
Materials & Supplies			4,000	4,000	-	
Contracted Services			6,450	16,302	9,852	
Rents & Financial Expenses			-	-	-	
Grants/Agreements/Requisitions			-	-	-	
Other Taxation			-	-	-	
Grants			-	-	-	
Reserves			-	(10,000)	(10,000)	
Fees/Charges/Other			(1,000)	(1,000)	-	
Total Operating Budget Summary Changes			78,807	80,623	1,816	

Municipality of Trent Hills
2020 Municipal Budget
Meeting Date: December 17, 2019

By-Law Continued	Notes re Operating Budget
Wages & Benefits-Cost of living adjustment Contracted Services-Telephone; Insurance; Consulting re By-Law Review Reserves-Offset expenditure re consulting for By-Law Review (carry over from previous year).	

Municipality of Trent Hills
2020 Municipal Budget
Meeting Date: December 17, 2019

DEPT/SERVICE	Emergency Management					
FUNCTION(S)	Emergency Preparedness, Civic Addressing					
Operating	Year	Expenditures	Revenues			
			Fees/Chgs	Grant	Reserves/Fin	Taxation
	2020	56,170	3,445	-	11,000	41,725
	2019	50,170	3,445	-	5,000	41,725
	Total	6,000	-	-	6,000	-
Transfers	2020	-	-	-	-	-
	2019	-	-	-	-	-
	Total	-	-	-	-	-
Capital	2020	-	-	-	-	-
	2019	-	-	-	-	-
	Total	-	-	-	-	-
Y:Y Change	2020	56,170	3,445	-	11,000	41,725
	2019	50,170	3,445	-	5,000	41,725
	Total	6,000	-	-	6,000	-
Operating Budget Summary Changes			2019	2020	Y:Y Change	
Wages & Benefits			-	-	-	
Materials & Supplies			11,250	17,250	6,000	
Contracted Services			38,920	38,920	-	
Rents & Financial Expenses			-	-	-	
Grants/Agreements/Requisitions			-	-	-	
Other Taxation			-	-	-	
Grants			-	-	-	
Reserves			(5,000)	(11,000)	(6,000)	
Fees/Charges/Other			(3,445)	(3,445)	-	
Total Operating Budget Summary Changes			41,725	41,725	-	

Municipality of Trent Hills
2020 Municipal Budget
Meeting Date: December 17, 2019

Emergency Management Continued	Notes re Operating Budget
	<p>Materials & Supplies-Emergency Management software.</p> <p>Reserves-Transfer from to offset Emergency Management software and Civic Address Audit.</p>

Municipality of Trent Hills
2020 Municipal Budget
Meeting Date: December 17, 2019

DEPT/SERVICE	Roads & Urban Services				
FUNCTION(S)	Roads, Bridges, Sidewalk Maintenance and Construction, Streetlights (Standard & Decorative)				
Operating	Year	Expenditures	Revenues		
			Fees/Chgs	Grant	Reserves/Fin Taxation
	2020	5,119,976	46,500	-	- 5,073,476
	2019	4,844,257	43,500	-	- 4,800,757
	Total	275,719	3,000	-	- 272,719
Transfers	2020	120,387	-	-	- 120,387
	2019	89,387	-	-	- 89,387
	Total	31,000	-	-	- 31,000
Capital	2020	4,198,155	-	724,119	2,216,641 1,257,395
	2019	2,829,110	-	877,872	693,843 1,257,395
	Total	1,369,045	-	(153,753)	1,522,798 -
Y:Y Change	2020	9,438,518	46,500	724,119	2,216,641 6,451,258
	2019	7,762,754	43,500	877,872	693,843 6,147,539
	Total	1,675,764	3,000	(153,753)	1,522,798 303,719
Operating Budget Summary Changes			2019	2020	Y:Y Change
Wages & Benefits			2,374,833	2,443,008	68,175
Materials & Supplies			1,435,040	1,585,852	150,812
Contracted Services			807,838	855,570	47,732
Rents & Financial Expenses			226,546	235,546	9,000
Grants/Agreements/Requisitions			-	-	-
Other Taxation			-	-	-
Financing			-	-	-
Reserves			-	-	-
Fees/Charges/Other			(43,500)	(46,500)	(3,000)
Total Operating Budget Summary Changes			4,800,757	5,073,476	272,719

Municipality of Trent Hills
2020 Municipal Budget
Meeting Date: December 17, 2019

Roads & Urban Services Continued		Notes re Operating Budget				
Wages & Benefits-Cost of living increase increase; decrease in benefits						
Materials & Supplies-Culverts \$ 6,000; Hardtop Granulars \$ 4,800; Calcium \$ 9,400; Loosetop Granulars \$ 80,000; Line Painting \$ 2,800; Sand \$ 20,000; Salt \$ 18,300; Fleet Parts \$ 2,800; Fuel \$ 5,900.						
Contracted Services-Insurance \$ 12,370; Culverts \$ 10,000, Roadside Activities \$ 21,500; Hardtop \$ 3,000; Line Painting \$ 1,050; Sidewalk Snow Removal \$ 2,725; Fleet Gen \$ 2,588; Crossing Guard Booth replacement \$ 4,500; Street light hydro reduction \$10,000.						
Rents & Financial Expenses-Machine Rental Winter Control (stackers) \$ 9,000						
Transfer to Reserves-Details						
Aggregate Revenue		13,000				
Former Loan Payment		27,387				
Roads Needs Study		10,000				
Retaining Wall		20,000				
Bridges		50,000				
Total Transfers to Reserves		120,387				
Capital Details						
Capital Details		Expenditure	Revenue			
Category	Project Description	Amount	Grants	Reserve	Other	Taxation
Road Resurfacing	Resurfacing-Tar & Chip	475,000	391,337	-	-	83,663
	Resurfacing-Tar & Chip additional	170,000	-	-	-	170,000
	Resurfacing-Asphalt	200,000	-	-	-	200,000
	Crushed Stone	38,486	-	-	-	38,486
Construction	Doxsee Ave (30% remaining in 2020)	548,669	332,782		215,887	-
Bridges	Bridge Inspections	16,000	-	8,000	-	8,000
	Bridge Repairs-OSIM priorities	150,000	-	-	-	150,000
	Nappan Island Bridge	2,000,000	-	801,500	1,191,254	7,246
Streetlights	Decorative Light replacement	20,000	-	-	-	20,000
Boulevards	Annual replacement program	75,000	-	-	-	75,000
Sidewalks	Annual repair/replacement program	100,000	-	-	-	100,000
Traffic	Line Painting Machine	30,000	-	-	-	30,000
Vehicles	Tandem	320,000	-	-	-	320,000
Equipment	Broom Backhoe Attachment	20,000	-	-	-	20,000
Facilities	Alma Depot Roof Repair	20,000	-	-	-	20,000
Communications	Digital Radio upgrades	15,000	-	-	-	15,000
Total Capital		4,198,155	724,119	809,500	1,407,141	1,257,395

Municipality of Trent Hills
2020 Municipal Budget
Meeting Date: December 17, 2019

DEPT/SERVICE	Transit				
FUNCTION(S)	Regional Transportation (Partnership Agreement)				
Operating	Year	Expenditures	Revenues		
			Fees/Chgs	Grant	Reserves/Fin Taxation
	2020	123,077	-	77,577	- 45,500
	2019	123,077	-	77,577	- 45,500
	Total	-	-	-	- -
Transfers	2020	-	-	-	- -
	2019	-	-	-	- -
	Total	-	-	-	- -
Capital	2020	-	-	-	- -
	2019	-	-	-	- -
	Total	-	-	-	- -
Y:Y Change	2020	123,077	-	77,577	- 45,500
	2019	123,077	-	77,577	- 45,500
	Total	-	-	-	- -
Operating Budget Summary Changes			2019	2020	Y:Y Change
Wages & Benefits			-	-	-
Materials & Supplies			-	-	-
Contracted Services			45,500	45,500	-
Rents & Financial Expenses			-	-	-
Grants/Agreements/Requisitions			77,577	77,577	-
Other Taxation			-	-	-
Grants			(77,577)	(77,577)	-
Reserves			-	-	-
Fees/Charges/Other			-	-	-
Total Operating Budget Summary Changes			45,500	45,500	-

Municipality of Trent Hills
2020 Municipal Budget
Meeting Date: December 17, 2019

Transit Continued	Notes re Operating Budget
<p data-bbox="170 188 1339 228">No change to Operating Budget. 2020 Provincial Gas Tax Grant announcement pending.</p> <p data-bbox="170 261 1858 334">Partnership Agreement with Community Care Northumberland to provide regional transportation within Trent Hills. Provincial Gas Tax Revenue received by the Municipality supports this program. Municipal contribution remains unchanged at \$ 45,500.</p> <p data-bbox="170 367 1829 407">Provincial Gas Tax Allocations (2015-2019): 2015 \$ 87,697; 2016 \$ 91,211; 2017 \$108,764; 2018 \$ 69,321; 2019 \$ 77,577</p>	

Municipality of Trent Hills
2020 Municipal Budget
Meeting Date: December 17, 2019

DEPT/SERVICE	Storm Sewers					
FUNCTION(S)	Storm Sewers/Drainage					
Operating	Year	Expenditures	Revenues			
			Fees/Chgs	Grant	Reserves/Fin	Taxation
	2020	134,061	-	-	-	134,061
	2019	134,061	-	-	-	134,061
	Total	-	-	-	-	-
Transfers	2020	33,947	-	-	-	33,947
	2019	33,947	-	-	-	33,947
	Total	-	-	-	-	-
Capital	2020	-	-	-	-	-
	2019	-	-	-	-	-
	Total	-	-	-	-	-
Y:Y Change	2020	168,008	-	-	-	168,008
	2019	168,008	-	-	-	168,008
	Total	-	-	-	-	-
Operating Budget Summary Changes			2019	2020	Y:Y Change	
Wages & Benefits			15,000	15,000	-	
Materials & Supplies			13,300	13,300	-	
Contracted Services			25,500	25,500	-	
Rents & Financial Expenses			80,261	80,261	-	
Grants/Agreements/Requisitions			-	-	-	
Other Taxation			-	-	-	
Grants			-	-	-	
Reserves			-	-	-	
Fees/Charges/Other			-	-	-	
Total Operating Budget Summary Changes			134,061	134,061	-	

Municipality of Trent Hills
2020 Municipal Budget
Meeting Date: December 17, 2019

Storm Sewers Continued	Notes re Operating Budget														
No change to Operating Budget.															
<table> <tr> <td data-bbox="170 461 942 496">Transfer to Reserves-Details</td><td data-bbox="942 461 1856 496"></td></tr> <tr> <td data-bbox="170 496 942 532">Former loan payment</td><td data-bbox="942 496 1856 532">33,947</td></tr> <tr> <td data-bbox="170 532 942 568"></td><td data-bbox="942 532 1856 568">-</td></tr> <tr> <td data-bbox="170 568 942 604"></td><td data-bbox="942 568 1856 604">-</td></tr> <tr> <td data-bbox="170 604 942 639"></td><td data-bbox="942 604 1856 639">-</td></tr> <tr> <td data-bbox="170 639 942 675"></td><td data-bbox="942 639 1856 675">-</td></tr> <tr> <td data-bbox="170 675 942 729">Total Transfers to Reserves</td><td data-bbox="942 675 1856 729">33,947</td></tr> </table>		Transfer to Reserves-Details		Former loan payment	33,947		-		-		-		-	Total Transfers to Reserves	33,947
Transfer to Reserves-Details															
Former loan payment	33,947														
	-														
	-														
	-														
	-														
Total Transfers to Reserves	33,947														

Municipality of Trent Hills
2020 Municipal Budget
Meeting Date: December 17, 2019

DEPT/SERVICE	Environmental-Solid Waste Disposal					
FUNCTION(S)	Landfill and Transfer Station Services					
Operating	Year	Expenditures	Revenues			
			Fees/Chgs	Grant	Reserves/Fin	Taxation
	2020	7,475	4,000	-	-	3,475
	2019	7,475	4,000	-	-	3,475
	Total	-	-	-	-	-
Transfers	2020	-	-	-	-	-
	2019	-	-	-	-	-
	Total	-	-	-	-	-
Capital	2020	475,000	-	-	390,000	85,000
	2019	398,865	-	-	263,865	135,000
	Total	76,135	-	-	126,135	(50,000)
Y:Y Change	2020	482,475	4,000	-	390,000	88,475
	2019	406,340	4,000	-	263,865	138,475
	Total	76,135	-	-	126,135	(50,000)
Operating Budget Summary Changes			2019	2020	Y:Y Change	
Wages & Benefits			-	-	-	
Materials & Supplies			-	-	-	
Contracted Services			7,475	7,475	-	
Rents & Financial Expenses			-	-	-	
Grants/Agreements/Requisitions			-	-	-	
Other Taxation			-	-	-	
Grants			-	-	-	
Reserves			-	-	-	
Fees/Charges/Other			(4,000)	(4,000)	-	
Total Operating Budget Summary Changes			3,475	3,475	-	

Municipality of Trent Hills
2020 Municipal Budget
Meeting Date: December 17, 2019

Environmental-Solid Waste Continued	Notes re Operating Budget					
Contracted Services-Monitoring costs for former Campbellford landfill site in Business Park. Fees/Charges/Other-County Host Fee Agreement re Seymour Transfer Station (2017-2021).						
Dedicated funds were raised through taxes during 2017-2019 to finance the closure of this landfill site. Reduction in taxation in 2020 as amount required for the balance of the project is less than amount raised in prior years.						
Transfer to Reserves-Details						
				-		
				-		
				-		
				-		
				-		
Total Transfers to Reserves				-		
Capital Details						
		Expenditure	Revenue			
Category	Project Description	Amount	Grants	Reserve	Other	Taxation
Land	Campbellford Landfill Closure	475,000	-	390,000	-	85,000
Total Capital		475,000	-	390,000	-	85,000

Municipality of Trent Hills
2020 Municipal Budget
Meeting Date: December 17, 2019

DEPT/SERVICE	Cemeteries					
FUNCTION(S)	Burials, Interments					
Operating	Year	Expenditures	Revenues			
			Fees/Chgs	Grant	Reserves/Fin	Taxation
	2020	91,026	22,020	-	-	69,006
	2019	91,711	22,020	-	-	69,691
	Total	(685)	-	-	-	(685)
Transfers	2020	14,000	-	-	-	14,000
	2019	14,000	-	-	-	14,000
	Total	-	-	-	-	-
Capital	2020	30,000	-	-	30,000	-
	2019	-	-	-	-	-
	Total	30,000	-	-	30,000	-
Y:Y Change	2020	135,026	22,020	-	30,000	83,006
	2019	105,711	22,020	-	-	83,691
	Total	29,315	-	-	30,000	(685)
Operating Budget Summary Changes			2019	2020	Y:Y Change	
Wages & Benefits			76,026	77,591	1,565	
Materials & Supplies			4,150	4,150	-	
Contracted Services			11,535	9,285	(2,250)	
Rents & Financial Expenses			-	-	-	
Grants/Agreements/Requisitions			-	-	-	
Other Taxation			-	-	-	
Grants			-	-	-	
Reserves			-	-	-	
Fees/Charges/Other			(22,020)	(22,020)	-	
Total Operating Budget Summary Changes			69,691	69,006	(685)	

Municipality of Trent Hills
2020 Municipal Budget
Meeting Date: December 17, 2019

Cemeteries Continued		Notes re Operating Budget				
Wages & Benefits-Cost of living adjustment. Contracted Services-Grave Openings. Active Cemeteries only.						
Transfer to Reserves-Details						
Development		10,000				
Abandonments		2,000				
Perpetual Care		2,000				
		-				
		-				
Total Transfers to Reserves		14,000				
Capital Details						
		Expenditure	Revenue			
Category	Project Description	Amount	Grants	Reserve	Other	Taxation
Buildings	Columbarium	30,000	-	30,000	-	-
Total Capital		30,000	-	30,000	-	-

Capital Reserve=Cemetery Reserve

Municipality of Trent Hills
2020 Municipal Budget
Meeting Date: December 17, 2019

DEPT/SERVICE	Parks & Recreation					
FUNCTION(S)	Parks, Sports Fields, Recreation Facilities					
Operating	Year	Expenditures	Revenues			
			Fees/Chgs	Grant	Reserves/Fin	Taxation
	2020	2,604,104	467,660	-	3,000	2,133,444
	2019	2,565,644	457,660	-	3,000	2,104,984
	Total	38,460	10,000	-	-	28,460
Transfers	2020	55,000	-	-	-	55,000
	2019	30,000	-	-	-	30,000
	Total	25,000	-	-	-	25,000
Capital	2020	200,000	-	-	70,000	130,000
	2019	130,000	-	-	-	130,000
	Total	70,000	-	-	70,000	-
Y:Y Change	2020	2,859,104	467,660	-	73,000	2,318,444
	2019	2,726,604	457,660	-	3,000	2,265,944
	Total	132,500	10,000	-	70,000	52,500
Operating Budget Summary Changes			2019	2020	Y:Y Change	
Wages & Benefits			1,080,076	1,105,042	24,966	
Materials & Supplies			199,100	190,100	(9,000)	
Contracted Services			736,191	758,483	22,292	
Rents & Financial Expenses			550,277	550,479	202	
Grants/Agreements/Requisitions			-	-	-	
Other Taxation			-	-	-	
Grants			-	-	-	
Reserves			(3,000)	(3,000)	-	
Fees/Charges/Other			(457,660)	(467,660)	(10,000)	
Total Operating Budget Summary Changes			2,104,984	2,133,444	28,460	

Municipality of Trent Hills
2020 Municipal Budget
Meeting Date: December 17, 2019

Parks & Recreation Continued		Notes re Operating Budget				
Wages & Benefits-Cost of living adjustments.						
Materials & Supplies-Equipment purchases(\$10,000); Dues & Subscriptions \$ 1,000.						
Contracted Services-Insurance \$ 9,792; Heat (HFH) \$ 10,000; Connectivity \$ 2,300; CVCA Taxes \$ 200.						
Transfer to Reserves-Details						
Playgrounds		5,000				
Parks & Recreation General Purpose		5,000				
Facility Capital Use Fees		20,000				
Hastings Arena Facility Review Analysis		25,000				
		-				
Total Transfers to Reserves		55,000				
Capital Details		Expenditure	Revenue			
Category	Project Description	Amount	Grants	Reserve	Other	Taxation
Facilities	Baseball Diamond Upgrades C'ford	65,000	-	35,000	-	30,000
	Parking Lot Resurface-Fieldhouse	20,000	-	-		20,000
	Dasherboards-Warkworth Arena	75,000	-	35,000	-	40,000
	Canteen Door-Warkworth Arena	5,000	-	-	-	5,000
Equipment	Compressor-Warkworth Arena	15,000	-	-	-	15,000
	Chairs-Campbellford Arena	10,000	-	-	-	10,000
	Picnic Tables	10,000	-	-	-	10,000
		200,000	-	70,000	-	130,000

Capital Revenue=Ball Diamond Capital Use Fees \$ 10,000 & Ball Park Reserve \$ 25,000; WW Arena Capital Use Fees \$ 35,000

Municipality of Trent Hills
2020 Municipal Budget
Meeting Date: December 17, 2019

DEPT/SERVICE	Library				
FUNCTION(S)	Library Programs and Services				
Operating	Year	Expenditures	Revenues		
			Fees/Chgs	Grant	Reserves/Fin Taxation
	2020	588,081	-	-	- 588,081
	2019	572,209	-	-	- 572,209
	Total	15,872	-	-	- 15,872
Transfers	2020	-	-	-	- -
	2019	-	-	-	- -
	Total	-	-	-	- -
Capital	2020	-	-	-	- -
	2019	-	-	-	- -
	Total	-	-	-	- -
Y:Y Change	2020	588,081	-	-	- 588,081
	2019	572,209	-	-	- 572,209
	Total	15,872	-	-	- 15,872
Operating Budget Summary Changes			2019	2020	Y:Y Change
Wages & Benefits			-	-	-
Materials & Supplies			-	-	-
Contracted Services			36,600	36,600	-
Rents & Financial Expenses			-	-	-
Grants/Agreements/Requisitions			535,609	551,481	15,872
Other Taxation			-	-	-
Grants			-	-	-
Reserves			-	-	-
Fees/Charges/Other			-	-	-
Total Operating Budget Summary Changes			572,209	588,081	15,872

Municipality of Trent Hills
2020 Municipal Budget
Meeting Date: December 17, 2019

Library Continued	Notes re Operating Budget
<p>Grants/Agreements/Requisitions-Library Requisition increase of \$ 15,872.</p> <p>The Library Board is responsible to submit (annually) estimates of all sums required for the purposes of the Board. The amounts shown above include the net amount required by the Board.</p> <p>In addition to the Library Board requisition (levy requirement), the Municipal Budget includes amounts for Library facility maintenance such as HVAC, roof repairs, etc. Municipal funding to the Library Board represents approximately 93% of total annual Library revenue.</p>	

Municipality of Trent Hills
2020 Municipal Budget
Meeting Date: December 17, 2019

DEPT/SERVICE	Cultural					
FUNCTION(S)	Heritage Preservation, Community Culture, War Monuments					
Operating	Year	Expenditures	Revenues			
			Fees/Chgs	Grant	Reserves/Fin	Taxation
	2020	19,720	-	-	-	19,720
	2019	19,720	-	-	-	19,720
	Total	-	-	-	-	-
Transfers	2020	5,000	-	-	-	5,000
	2019	5,000	-	-	-	5,000
	Total	-	-	-	-	-
Capital	2020	-	-	-	-	-
	2019	-	-	-	-	-
	Total	-	-	-	-	-
Y:Y Change	2020	24,720	-	-	-	24,720
	2019	24,720	-	-	-	24,720
	Total	-	-	-	-	-
Operating Budget Summary Changes			2019	2020	Y:Y Change	
Wages & Benefits			-	-	-	
Materials & Supplies			19,200	19,200	-	
Contracted Services			520	520	-	
Rents & Financial Expenses			-	-	-	
Grants/Agreements/Requisitions			-	-	-	
Other Taxation			-	-	-	
Grants			-	-	-	
Reserves			-	-	-	
Fees/Charges/Other			-	-	-	
Total Operating Budget Summary Changes			19,720	19,720	-	

Municipality of Trent Hills
2020 Municipal Budget
Meeting Date: December 17, 2019

Cultural Continued	Notes re Operating Budget														
No change to Operating Budget for Cultural related activities such as Canada Day supplies, Christmas parades, Heritage Improvement Grant, etc.															
<table> <tr> <td data-bbox="170 461 942 496">Transfer to Reserves-Details</td><td data-bbox="942 461 1856 496"></td></tr> <tr> <td data-bbox="170 496 942 532">War Monument Restoration</td><td data-bbox="942 496 1856 532">5,000</td></tr> <tr> <td data-bbox="170 532 942 568"></td><td data-bbox="942 532 1856 568">-</td></tr> <tr> <td data-bbox="170 568 942 604"></td><td data-bbox="942 568 1856 604">-</td></tr> <tr> <td data-bbox="170 604 942 639"></td><td data-bbox="942 604 1856 639">-</td></tr> <tr> <td data-bbox="170 639 942 675"></td><td data-bbox="942 639 1856 675">-</td></tr> <tr> <td data-bbox="170 675 942 729">Total Transfers to Reserves</td><td data-bbox="942 675 1856 729">5,000</td></tr> </table>		Transfer to Reserves-Details		War Monument Restoration	5,000		-		-		-		-	Total Transfers to Reserves	5,000
Transfer to Reserves-Details															
War Monument Restoration	5,000														
	-														
	-														
	-														
	-														
Total Transfers to Reserves	5,000														

Municipality of Trent Hills
2020 Municipal Budget
Meeting Date: December 17, 2019

DEPT/SERVICE	Planning/Development					
FUNCTION(S)	Zone Amendment, Severence, Minor Variance, Plan of Subdivision, Official Plan Amendment					
Operating	Year	Expenditures	Revenues			
			Fees/Chgs	Grant	Reserves/Fin	Taxation
	2020	403,281	287,000	-	-	116,281
	2019	396,718	287,000	-	-	109,718
	Total	6,563	-	-	-	6,563
Transfers	2020	225,000	-	-	-	225,000
	2019	225,000	-	-	-	225,000
	Total	-	-	-	-	-
Capital	2020	-	-	-	-	-
	2019	-	-	-	-	-
	Total	-	-	-	-	-
Y:Y Change	2020	628,281	287,000	-	-	341,281
	2019	621,718	287,000	-	-	334,718
	Total	6,563	-	-	-	6,563
Operating Budget Summary Changes			2019	2020	Y:Y Change	
Wages & Benefits			305,768	312,331	6,563	
Materials & Supplies			32,700	32,700	-	
Contracted Services			58,250	58,250	-	
Rents & Financial Expenses			-	-	-	
Grants/Agreements/Requisitions			-	-	-	
Other Taxation			-	-	-	
Grants			-	-	-	
Reserves			-	-	-	
Fees/Charges/Other			(287,000)	(287,000)	-	
Total Operating Budget Summary Changes			109,718	116,281	6,563	

Municipality of Trent Hills
2020 Municipal Budget
Meeting Date: December 17, 2019

Planning Continued	Notes re Operating Budget														
Wages & Benefits-Cost of living adjustment.															
<table> <tr> <td data-bbox="170 461 942 496">Transfer to Reserves-Details</td><td data-bbox="942 461 1856 496"></td></tr> <tr> <td data-bbox="170 496 942 532">Development Charges</td><td data-bbox="942 496 1856 532">225,000</td></tr> <tr> <td></td><td>-</td></tr> <tr> <td></td><td>-</td></tr> <tr> <td></td><td>-</td></tr> <tr> <td></td><td>-</td></tr> <tr> <td data-bbox="170 688 942 729">Total Transfers to Reserves</td><td data-bbox="942 688 1856 729">225,000</td></tr> </table>		Transfer to Reserves-Details		Development Charges	225,000		-		-		-		-	Total Transfers to Reserves	225,000
Transfer to Reserves-Details															
Development Charges	225,000														
	-														
	-														
	-														
	-														
Total Transfers to Reserves	225,000														

Municipality of Trent Hills
2020 Municipal Budget
Meeting Date: December 17, 2019

DEPT/SERVICE	Community Development					
FUNCTION(S)	Community Improvement Plan, Community Collaboration, Local Business Resource					
Operating	Year	Expenditures	Revenues			
			Fees/Chgs	Grant	Reserves/Fin	Taxation
	2020	340,698	-	-	-	340,698
	2019	337,048	-	-	-	337,048
	Total	3,650	-	-	-	3,650
Transfers	2020	-	-	-	-	-
	2019	-	-	-	-	-
	Total	-	-	-	-	-
Capital	2020	135,500	-	14,900	115,600	5,000
	2019	131,558	-	55,558	71,000	5,000
	Total	3,942	-	(40,658)	44,600	-
Y:Y Change	2020	476,198	-	14,900	115,600	345,698
	2019	468,606	-	55,558	71,000	342,048
	Total	7,592	-	(40,658)	44,600	3,650
Operating Budget Summary Changes			2019	2020	Y:Y Change	
Wages & Benefits			118,994	120,294	1,300	
Materials & Supplies			58,725	58,725	-	
Contracted Services			84,329	86,679	2,350	
Rents & Financial Expenses			-	-	-	
Grants/Agreements/Requisitions			75,000	75,000	-	
Other Taxation			-	-	-	
Grants			-	-	-	
Reserves			-	-	-	
Fees/Charges/Other			-	-	-	
Total Operating Budget Summary Changes			337,048	340,698	3,650	

Municipality of Trent Hills
2020 Municipal Budget
Meeting Date: December 17, 2019

Community Development Continued		Notes re Operating Budget				
Wages & Benefits-Cost of living adjustments.						
Contracted Services-Economic increase for Chamber of Commerce (estimated).						
Transfer to Reserves-Details						
		-				
		-				
		-				
		-				
		-				
Total Transfers to Reserves		-				
Capital Details		Expenditure	Revenue			
Category	Project Description	Amount	Grants	Reserve	Other	Taxation
Various	EOTA Trails	5,000	-	-	-	5,000
	Active Transportation (carry over)	52,500	6,500	46,000	-	-
	Business Park Servicing Review	50,000	-	50,000	-	-
	Clock Resoration-Clock Tower	28,000	8,400	19,600	-	-
		135,500	14,900	115,600	-	5,000

Municipality of Trent Hills
2020 Municipal Budget
Meeting Date: December 17, 2019

DEPT/SERVICE	Local Improvements					
FUNCTION(S)	Local Improvement Projects					
Operating	Year	Expenditures	Revenues			
			Fees/Chgs	Grant	Reserves/Fin	Taxation
	2020	18,094	18,094	-	-	-
	2019	19,385	19,385	-	-	-
	Total	(1,291)	(1,291)	-	-	-
Transfers	2020	-	-	-	-	-
	2019	-	-	-	-	-
	Total	-	-	-	-	-
Capital	2020	-	-	-	-	-
	2019	-	-	-	-	-
	Total	-	-	-	-	-
Y:Y Change	2020	18,094	18,094	-	-	-
	2019	19,385	19,385	-	-	-
	Total	(1,291)	(1,291)	-	-	-
Operating Budget Summary Changes			2019	2020	Y:Y Change	
Wages & Benefits			-	-	-	
Materials & Supplies			-	-	-	
Contracted Services			-	-	-	
Rents & Financial Expenses			18,094	18,094	-	
Grants/Agreements/Requisitions			-	-	-	
Other Taxation			-	-	-	
Grants			-	-	-	
Reserves			-	-	-	
Fees/Charges/Other			-	-	-	
Total Operating Budget Summary Changes			18,094	18,094	-	

Municipality of Trent Hills
2020 Municipal Budget
Meeting Date: December 17, 2019

Local Improvements Continued	Notes re Operating Budget
<p>No change to Operating Budget.</p> <p>Local Improvement Charges are fully recoverable by affected property owners. Current Local Improvement Charges are for Trentview Estates and expire in 2021.</p>	



Municipality of Trent Hills
2020 Municipal Budget
Meeting Date: December 17, 2019

Municipal Debt Payments

Department/Service Area	Budget Amount	Year of Expiration
Local Improvement	18,094	2021
Recreation	545,979	2022
Streetlights	64,788	2026
Storm	80,261	2030
Roads	125,208	2030
Emergency Services Base (Fire)	87,564	TBD
Emergency Services Base (Admin)	22,357	TBD
Total	944,251	

New debt for Emergency Services Base prorated for four months only in 2020. Annualized amounts will be included in the 2021 Budget following finalization of capital costs and related financing.

Debt represents 5.5% of the Municipal Operating Budget.

Municipality of Trent Hills
2020 Capital Budget Summary
Meeting Date: December 17, 2019

			EXPENDITURE	REVENUE				
DEPT/SERVICE	CATEGORY	PROJECT DESCRIPTION	TOTAL PROJECT BUDGET	GRANTS	RESERVE	OTHER	TAXATION	FUNDING COMMENT
Administration	Information Tech	Computer Hardware/Software	\$ 90,000	\$ -	\$ -	\$ -	\$ 90,000	
	Office Equipment	Office Furniture-New Council/EMS Facility	\$ 50,000	\$ -	\$ -	\$ -	\$ 50,000	
	Facilities	ESB Facility-Balance of Capital Cost-Council	\$ 528,311	\$ -	\$ -	\$ 528,311	\$ -	External financing
	Corporate	Capital Infrastructure	\$ 100,000	\$ -	\$ -	\$ -	\$ 100,000	
Total Administration			\$ 768,311	\$ -	\$ -	\$ 528,311	\$ 240,000	
Building	Vehicles	SUV/Light Duty (carry over 2019)	\$ 38,000	\$ -	\$ 38,000	\$ -	\$ -	Building Reserve
Total Building			\$ 38,000	\$ -	\$ 38,000	\$ -	\$ -	
Fire	Office Equipment	Office Furniture at EMS Facility	\$ 50,000	\$ -	\$ -	\$ -	\$ 50,000	
	Equipment	PPE (Bunker Gear)	\$ 30,000	\$ -	\$ -	\$ -	\$ 30,000	
	Engineering	Station 2 (Hastings) Feasibility Study	\$ 25,000	\$ 25,000	\$ -	\$ -	\$ -	Modernization Grant
	Vehicles	Light duty vehicle	\$ 30,000	\$ -	\$ -	\$ -	\$ 30,000	
	Communications	Digital radio upgrades	\$ 15,000	\$ -	\$ -	\$ -	\$ 15,000	
	Facilities	ESB Facility-Balance of Capital Cost-Fire	\$ 2,406,752	\$ -	\$ -	\$ 2,406,752	\$ -	External Financing
Total Fire			\$ 2,556,752	\$ 25,000	\$ -	\$ 2,406,752	\$ 125,000	
Roads & Urban Services	Resurfacing	Resurfacing-Tar & Chip	\$ 475,000	\$ 391,337	\$ -	\$ -	\$ 83,663	Federal Gas Tax
		Resurfacing-Tar & Chip (addt'l conversion)	\$ 170,000	\$ -	\$ -	\$ -	\$ 170,000	
		Resurfacing-Asphalt	\$ 200,000	\$ -	\$ -	\$ -	\$ 200,000	
		Crushed Stone	\$ 38,486	\$ -	\$ -	\$ -	\$ 38,486	
	Construction	Doxsee Ave (30% remaining in 2020)	\$ 548,669	\$ 332,782	\$ -	\$ 215,887	\$ -	OCIF Formula/Financing
	Bridges	Bridge Inspections	\$ 16,000	\$ -	\$ 8,000	\$ -	\$ 8,000	Bridge Reserve
		Bridge Repairs-OSIM priorities	\$ 150,000	\$ -	\$ -	\$ -	\$ 150,000	
		Nappan Island Bridge Replacement	\$ 2,000,000	\$ -	\$ 801,500	\$ 1,191,254	\$ 7,246	Bridge Res 717K/DC 84.5K/Financing
	Streetlights	Decorative Light Replacement	\$ 20,000	\$ -	\$ -	\$ -	\$ 20,000	
	Boulevards	Annual replacement program	\$ 75,000	\$ -	\$ -	\$ -	\$ 75,000	
	Sidewalks	Annual repair/replacement program	\$ 100,000	\$ -	\$ -	\$ -	\$ 100,000	
	Traffic	Line Painting Machine	\$ 30,000	\$ -	\$ -	\$ -	\$ 30,000	
	Vehicles	Tandem	\$ 320,000	\$ -	\$ -	\$ -	\$ 320,000	
	Equipment	Broom Backhoe Attachment	\$ 20,000	\$ -	\$ -	\$ -	\$ 20,000	
	Facilities	Alma Depot Roof Repair	\$ 20,000	\$ -	\$ -	\$ -	\$ 20,000	
Communications	Digital radio upgrades	\$ 15,000	\$ -	\$ -	\$ -	\$ 15,000		
Total Roads & Urban Services			\$ 4,198,155	\$ 724,119	\$ 809,500	\$ 1,407,141	\$ 1,257,395	
Enviro-Landfill	Land Improv	Campbellford Landfill Closure Plan	\$ 475,000	\$ -	\$ 390,000	\$ -	\$ 85,000	Industrial Park Reserve
Total Environmental			\$ 475,000	\$ -	\$ 390,000	\$ -	\$ 85,000	
Cemetery	Building	Columbarium-Warkworth Cemetery	\$ 30,000	\$ -	\$ 30,000	\$ -	\$ -	Cemetery Reserve
Total Cemetery			\$ 30,000	\$ -	\$ 30,000	\$ -	\$ -	
Parks & Recreation	Facilities	Baseball Diamond Upgrades Campbellford	\$ 65,000	\$ -	\$ 35,000	\$ -	\$ 30,000	Ball Dmnd CUF \$10K; C'ford Ball Pk Res \$ 25K
		Parking Lot Resurface-Hastings Fieldhouse	\$ 20,000	\$ -	\$ -	\$ -	\$ 20,000	
		Dasherboards-Warkworth Arena	\$ 75,000	\$ -	\$ 35,000	\$ -	\$ 40,000	WW Arena CUF
		Canteen Door-Warkworth Arena	\$ 5,000	\$ -	\$ -	\$ -	\$ 5,000	
	Equipment	Compressor-Warkworth Arena	\$ 15,000	\$ -	\$ -	\$ -	\$ 15,000	
		Chairs Campbellford Arena	\$ 10,000	\$ -	\$ -	\$ -	\$ 10,000	
		Picnic Tables	\$ 10,000	\$ -	\$ -	\$ -	\$ 10,000	
Total Parks & Recreation			\$ 200,000	\$ -	\$ 70,000	\$ -	\$ 130,000	
Community Development	Various	EOTA Trails	\$ 5,000	\$ -	\$ -	\$ -	\$ 5,000	
		Active Transportation (carry over)	\$ 52,500	\$ 6,500	\$ 46,000	\$ -	\$ -	Deferred Revenue/Cultural Plan Reserve
		Business Park Servicing Review (W&WW)	\$ 50,000	\$ -	\$ 50,000	\$ -	\$ -	C/S Reserve Fund
		Clock Resoration-Clock Tower	\$ 28,000	\$ 8,400	\$ 19,600	\$ -	\$ -	Stat Ec Infra Grant, Various Planning Reserves
Total Community Development			\$ 135,500	\$ 14,900	\$ 115,600	\$ -	\$ 5,000	
TOTAL CAPITAL			\$ 8,401,718	\$ 764,019	\$ 1,453,100	\$ 4,342,204	\$ 1,842,395	

Municipality of Trent Hills
2020 Reserve Activity Summary
Meeting Date: December 17, 2019

Contributions

DEPT/SERVICE	TOTAL	PURPOSE	DETAILS
Council	\$ 12,500	Elections Year 2 of 4	\$ 12,500
Administration	\$ 186,177	Working Reserve	\$ 50,000
		Council Initiatives	\$ 50,000
		Telephone System	\$ 2,000
		Corporate Facilities Capital Use Fees	\$ 4,177
		Facilities	\$ 80,000
Fire	\$ 125,000	Tanker Replacement-Stn 3 Warkworth	\$ 125,000
Cons Authority	\$ 5,500	Warkworth Dam Safety Report	\$ 5,500
Roads & Urban Services	\$ 120,387	Aggregate Revenue	\$ 13,000
		Former Loan Payment	\$ 27,387
		Roads Needs Study	\$ 10,000
		Retaining Wall	\$ 20,000
		Bridges	\$ 50,000
Storm	\$ 33,947	Former Loan Payment	\$ 33,947
Cemeteries	\$ 14,000	Development	\$ 10,000
		Abandonments	\$ 2,000
		Perpetual Care	\$ 2,000
Parks & Recreation	\$ 55,000	Playgrounds	\$ 5,000
		General Parks & Recreation	\$ 5,000
		Facility Capital Use Fees	\$ 20,000
		Hastings Arena Facility Review Analysis	\$ 25,000
Cultural	\$ 5,000	War Monument Rehabilitation	\$ 5,000
Planning	\$ 225,000	Development Charges	\$ 225,000

Total Contributions \$ 782,511

Withdrawals

DEPT/SERVICE	TOTAL	PURPOSE	DETAILS
Council	\$ 17,000	Ward Boundary Review	\$ 17,000
Police	\$ 62,866	Rate Stabilization-Contract OPP	\$ 62,866
Building	\$ 43,000	Permit Fee Review	\$ 5,000
		SUV/Light Duty (2019 carry over)	\$ 38,000
By-Law Enforcement	\$ 10,000	By-Law Review Project (2019 cont'd)	\$ 10,000
Emergency Management	\$ 11,000	Civic Address Audit	\$ 5,000
		Public Notification Software	\$ 6,000
Roads & Urban Services	\$ 809,500	Bridge Inspections	\$ 8,000
		Nappan Island Bridge Construction	\$ 801,500
Environmental (Waste)	\$ 390,000	Campbellford Landfill	\$ 390,000
Cemeteries	\$ 30,000	Columbarium	\$ 30,000
Parks & Recreation	\$ 73,000	Trees	\$ 3,000
		Dashboards-Warkworth Arena	\$ 35,000
		Baseball Diamond Upgrades Campbellford	\$ 35,000
Community Development	\$ 115,600	Business Park Servicing Review (W&WW)	\$ 50,000
		Clock Restoration-Clock Tower	\$ 19,600
		Active Transportation	\$ 46,000

Total Withdrawals \$ 1,561,966



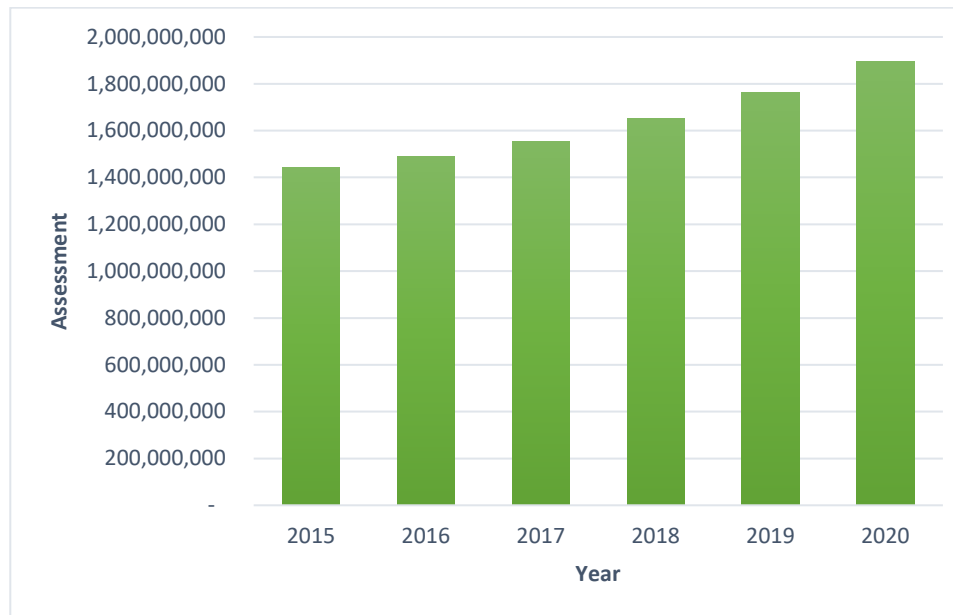
Municipality of Trent Hills
2020 Municipal Budget
Meeting Date: December 17, 2019

Assessment Information

The Municipal Property Assessment Corporation (MPAC) is responsible for assessing and classifying properties in Ontario. Increases in assessed value between the January 1, 2012 and January 1, 2016 will be phased in over 2017 to 2020.

Overall taxable assessment increased by **7.41%** from 2019 to 2020, including growth of **2.7%**.

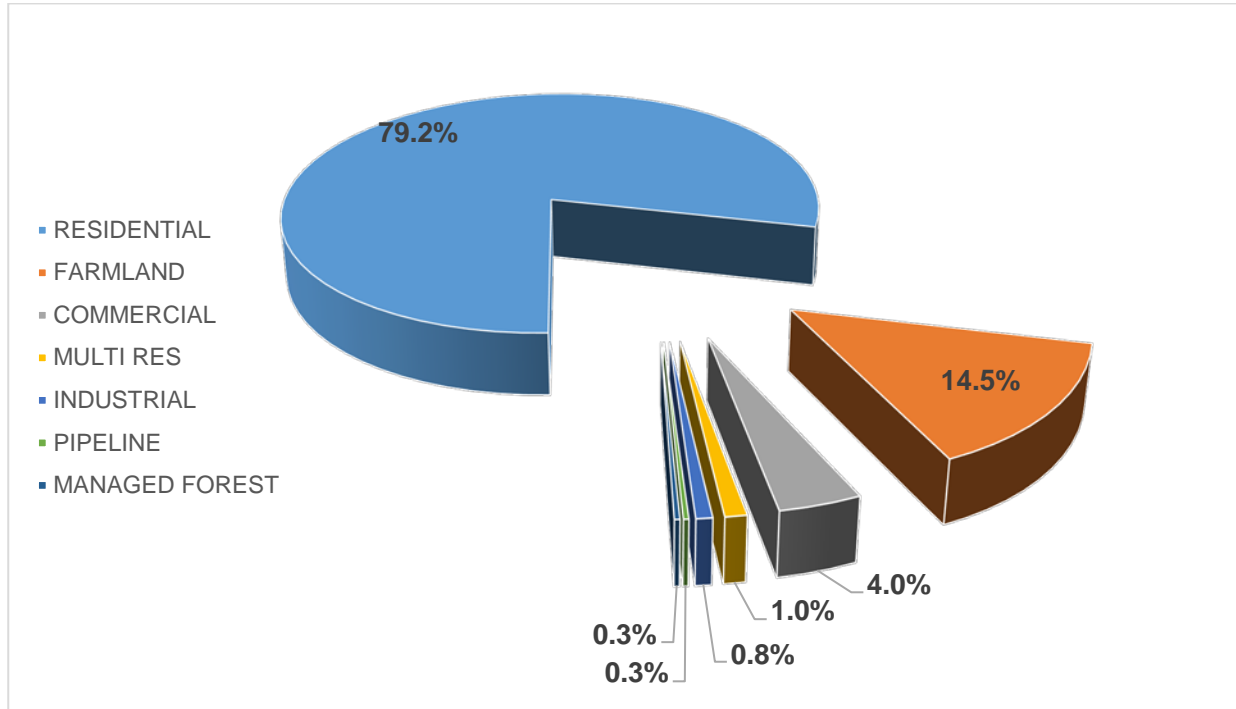
The following chart illustrates the total change in taxable assessment for the period 2015-2020 for Trent Hills:





Municipality of Trent Hills
2020 Municipal Budget
Meeting Date: December 17, 2019

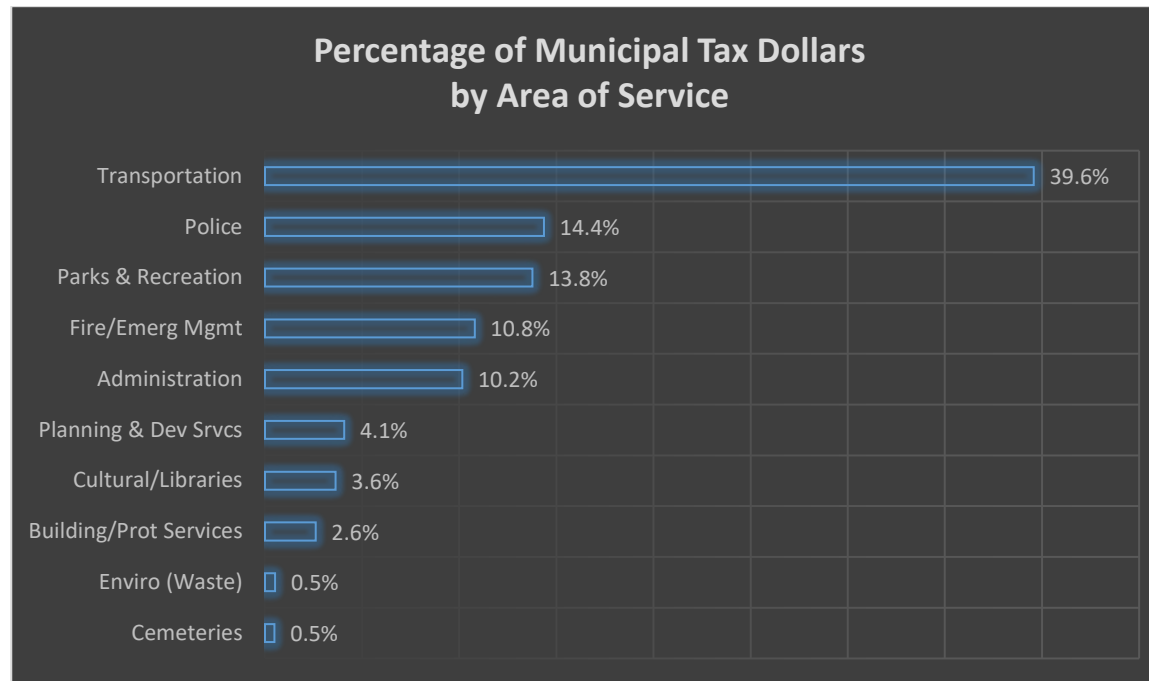
Percentage of 2020 Taxable Assessment by Class





Municipality of Trent Hills
2020 Municipal Budget
Meeting Date: December 17, 2019

2020 Allocation of Municipal Tax Dollars





Municipality of Trent Hills
2020 Municipal Budget
Meeting Date: December 17, 2019

Examples of Residential Taxes Municipal Only

2019 ASSESSMENT	2020 ASSESSMENT	CHANGE IN ASSESSED VALUE	TOTAL 2019 MUNICIPAL TAXES	TOTAL 2020 MUNICIPAL TAXES	TOTAL ANNUAL \$ CHANGE IN MUNICIPAL TAXES	TAX CHANGE DUE TO REASSESSMENT <small>Note 1</small>	LOCAL MUNICIPAL LEVY CHANGE	TOTAL ANNUAL % CHANGE IN MUNICIPAL TAXES (USING NOTIONAL TAX RATES)
210,913	214,747	3,834	\$ 1,660	\$ 1,661	\$ 2	\$ (21)	\$ 23	-1.26%
142,302	147,368	5,066	\$ 1,120	\$ 1,140	\$ 20	\$ 5	\$ 16	0.43%
171,791	176,327	4,536	\$ 1,352	\$ 1,364	\$ 12	\$ (6)	\$ 19	-0.46%
202,750	205,000	2,250	\$ 1,595	\$ 1,586	\$ (9)	\$ (31)	\$ 22	-1.95%
208,500	212,000	3,500	\$ 1,641	\$ 1,640	\$ (0)	\$ (23)	\$ 22	-1.39%
357,750	369,000	11,250	\$ 2,815	\$ 2,855	\$ 40	\$ 1	\$ 39	0.03%
242,000	248,000	6,000	\$ 1,904	\$ 1,919	\$ 14	\$ (12)	\$ 26	-0.62%
233,500	235,000	1,500	\$ 1,837	\$ 1,818	\$ (19)	\$ (44)	\$ 25	-2.40%
253,750	259,000	5,250	\$ 1,997	\$ 2,004	\$ 7	\$ (20)	\$ 27	-1.02%
268,000	273,000	5,000	\$ 2,109	\$ 2,112	\$ 3	\$ (26)	\$ 29	-1.21%
262,225	263,700	1,475	\$ 2,063	\$ 2,040	\$ (23)	\$ (51)	\$ 28	-2.48%
325,425	339,900	14,475	\$ 2,561	\$ 2,630	\$ 69	\$ 33	\$ 36	1.29%
353,500	357,000	3,500	\$ 2,782	\$ 2,762	\$ (20)	\$ (57)	\$ 38	-2.06%
157,994	175,000	17,006	\$ 1,243	\$ 1,354	\$ 111	\$ 92	\$ 18	7.42%
74,500	75,000	500	\$ 586	\$ 580	\$ (6)	\$ (14)	\$ 8	-2.37%
250,000	255,000	5,000	\$ 1,967	\$ 1,973	\$ 6	\$ (21)	\$ 27	-1.08%
232,100	237,800	5,700	\$ 1,826	\$ 1,840	\$ 13	\$ (12)	\$ 25	-0.64%

Note 1:

Tax change due to reassessment is defined as the amount of the change in taxes that is attributable to the impact of current value reassessment, using notional tax rates.

Notional tax rates are rates that raise the previous year's final annualized tax levy, including growth, from the updated assessment roll. These rates are set to control for non-growth related assessment value changes and also provide a baseline to isolate the effects of budgetary decisions.

Above examples are for illustration purposes only.

2020 County Tax Policies are not finalized at this time.

County and Education taxes are not included in the above examples.



Municipality of Trent Hills
2020 Municipal Budget
Meeting Date: December 17, 2019

Next Steps

Final municipal tax rates for 2020 will be brought forward to Council for approval following finalization of the County of Northumberland Tax Policies.