

# Municipality of Trent Hills Notice of Public Meeting



Come for a visit. Stay for a lifestyle.

**This meeting will be held in-person, and members of the public may attend or may participate virtually in accordance with the Municipality of Trent Hills Procedural By-law.**

**Hearing Date:** Tuesday, May 5, 2026  
**Time:** 6:00 p.m.  
**Application(s):** Zoning By-law Amendment Application C07/2026  
**Agent / Owner:** William Mark Althouse & Christine Althouse  
**Civic Address:** 3920 10<sup>th</sup> Line East  
**Legal Description:** Concession 10, Part Lot 26, Part 1 on 39R14678  
Geographic Township of Seymour  
**Roll Number:** 14 35 134 060 08102 0000

**Take Notice** that the Council for the Municipality of Trent Hills has received a complete application to consider a proposed Zoning By-Law Amendment to amend the Municipality of Trent Hills Zoning By-law 2010-105, under Section 34 of The Planning Act, R.S.O. 1990, C. p. 13.

The subject lands are the result of a recently created severed parcel with an approximate area of 2.78 hectares (6.87 acres), established through approved Severance Consent Application B04/2023 and Zoning By-law Amendment Application C03/2023. As a result of these approvals, the property was rezoned to RU-TH-105-73, a site-specific Rural designation intended to recognize a reduced lot area that does not conform to the minimum lot size requirements of the Rural (RU) Zone. The parcel currently contains a single detached dwelling, and a 464 square metre (5,000 square foot) accessory structure of which ~120 square metres (~1300 square feet) is presently being used for a home industry business use. A pole barn for additional vehicle storage for the business is proposed in future that is requested to be ~300 square metres (3,200 square feet).

The purpose and effect of the proposed Zoning By-law Amendment is to further refine the existing site-specific zoning to reflect an updated and expanded range of permitted uses on the property. A "Home Industry" Use is permitted in Rural (RU) Zone, subject to limitations for size and scope laid out in Section 5.14 of Comprehensive Zoning By-law 2010-105:

*Section 5.14(b) of Zoning By-law 2010-105 currently permits that a "home industry may be located in any accessory building located on a lot on which a dwelling is in existence, provided the total gross floor area utilized by the home industry does not exceed a maximum of 70 square metres".*

The proposed zoning amendment RU-TH-105-104 seeks relief from this size limitation to recognize a larger operational area required for the existing landscaping business. The requested amendment would formalize the existing scale of the operation while ensuring continued compatibility with *Section 5.14* and the surrounding rural context through the application of a site-specific zoning provision.

## **Purpose of the Public Meeting:**

The Public Meeting is held in accordance with the requirements of the Planning Act. The purpose of the meeting is for Council Members to formally hear and receive public and agency comments. The intent of this statutory Public Meeting is to receive public feedback and incorporate it into a recommendation report from Staff. No decision will be made during this meeting.

## **Written comments (via email or in writing) before a meeting:**

Residents are encouraged to make written comments or submissions before a meeting. Comments can be emailed to [planning@trenthills.ca](mailto:planning@trenthills.ca) or delivered to the Municipality of Trent Hills, 66 Front Street South, P.O. Box 1030, Campbellford, Ontario K0L 1L0.

Individuals who submit a letter and other information to Council should be aware that all information,

including contact information, contained within their communications may become part of the public record and may be made available through the agenda process which includes publication on the Municipality's website.

If a person or public body would otherwise have an ability to appeal the decision of the Municipality of Trent Hills to the Local Planning Appeal Tribunal but the person or public body does not make oral submissions at a public meeting or make written submissions to the Municipality of Trent Hills before the subject application is passed, the person or public body is **not** entitled to appeal the decision and that person or public body may **not** be added as a party to the hearing of an appeal before the Local Planning Appeal Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to do so. Please be further advised that written submissions received prior to the public meeting may be made available to the Applicant.

### **Attending in-person:**

The Public Meeting will be open for the public to attend in person in the Council Chambers located on the 2<sup>nd</sup> floor of the Emergency Services Base, 50 Doxsee Avenue South, Campbellford.

### **Attending virtually:**

Members of the public and the applicants will also be able to participate in Public Meetings through Zoom. Interested residents and applicants can register by emailing [planning@trenthills.ca](mailto:planning@trenthills.ca) with their name, phone number, and the agenda item(s) they wish to speak to, or by calling 705-653-1900 and leaving a message with their name, phone number, and the agenda item(s) they wish to speak to. Those who have registered will be provided with the Zoom meeting information prior to the meeting date. Registration will close by 4:00 p.m., the day prior to the meeting.

The Public Meetings will be live streamed, available through the Municipality of Trent Hills [www.trenthills.ca](http://www.trenthills.ca). The video will also be posted online following the meeting in the event you were unable to watch it live at the time it occurred.

### **How to ask a question during the meeting:**

The Chair of the meeting will open the floor to public comments. Those wishing to speak will identify themselves and will be placed in queue to provide comments at the podium. Please state your name and address for the public record.

Those registered to participate virtually will be able to provide comments and ask questions during the Public Meeting in the same manner as in-person meetings. Please identify yourself and you will be placed in queue to provide comments. Please state your name and address for the public record.

If required, instructions will be provided to members of the public who have registered to participate in the Public Meeting.

### **How to submit comments after a meeting:**

You may submit comments following the Public Meeting, you may email your comments to [planning@trenthills.ca](mailto:planning@trenthills.ca). The Municipality requires these comments no later than seven (7) days after the meeting to ensure the comments can be reviewed by Planning Staff before they prepare a final recommendation report to Council.

If you wish to be notified of the decision of the Municipality of Trent Hills on the proposed zoning by-law amendment, you must make a written request to the Municipality of Trent Hills, 66 Front Street, P.O. Box 1030, Campbellford, K0L 1L0.

### **More Information:**

Additional information regarding the application is available by contacting the Municipality of Trent Hills Planning Department by email: [planning@trenthills.ca](mailto:planning@trenthills.ca).

**Dated** at the Municipality of Trent Hills this 13<sup>th</sup> day of April, 2026.

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