

Ministry of the Environment,
Conservation and Parks

Ministère de l'Environnement, de la
Protection de la nature et des Parcs

Eastern Region
Peterborough District Office
300 Water Street
2nd Floor, South Tower
Peterborough ON K9J 3C7
Tel.: 705-755-4300 or 800-558-0595

Région de l'Est
Bureau du district de Peterborough
300, rue Water
2^e étage, Tour Sud
Peterborough ON K9J 3C7
Tél.: 705-755-4300 ou 800-558-0595



October 19, 2023

Lynn Phillips
CAO
The Corporation of the Municipality of Trent Hills
66 Front Street, P.O. Box 1030
Campbellford, ON K0L 1L0

Dear Ms. Phillips,

**Re: Hastings Drinking Water System No. 210000470
2023-2024 Compliance Inspection Report**

Enclosed is the report of the 2023-2024 inspection of the Hastings DWS and the corresponding Inspection Rating Report (IRR) and Risk Methodology document.

This report provides an assessment of compliance and conformance based on observations and information available during the inspection review period only. As always, please refer to the applicable legislative requirements, permissions, policies, guidelines and best management practices to clarify your specific obligations.

Section 19 of the Safe Drinking Water Act (Standard of Care) creates a number of obligations for individuals who exercise decision-making authority over municipal drinking water systems. Please be aware that the Ministry has encouraged such individuals, particularly municipal councilors, to take steps to be better informed about the drinking water systems over which they have decision-making authority. These steps could include asking for a copy of this inspection report and a review of its findings. Further information about Section 19 can be found in "Taking Care of Your Drinking Water: A Guide for Members of Municipal Councils" on the Drinking Water Ontario website at <https://www.ontario.ca/environment-and-energy/taking-care-your-drinking-water-guide-members-municipal-councils>.

The IRR is a summarized quantitative measure of the drinking water system's annual inspection and is published in the Ministry's Chief Drinking Water Inspector's Annual Report. The Risk Methodology document describes the risk rating methodology which has been applied to the findings of the Ministry's municipal residential drinking water system inspection results.

If you have any questions or concerns regarding the rating, please feel free to contact me or Water Supervisor Brittney Wielgos at 289-355-9531. I would be pleased to answer any questions or provide additional clarification.

Sincerely,

A handwritten signature in blue ink that reads "Viktoria Light". The signature is written in a cursive style with a large initial 'V'.

Viktoria Light
Provincial Officer #1100
Drinking Water Program Inspector
Eastern Region
Ministry of Environment, Conservation and Parks
Enclosure (1)

c: Scott White, General Manager of Infrastructure & PW Admin, Municipality of Trent Hills
Scott Campbell, Water Operations Senior Operator, Municipality of Trent Hills
Dr. Natalie Bocking, Medical Officer of Health, Haliburton Kawartha Pine Ridge HU
Rhonda Bateman, CAO/Secretary-Treasurer, Lower Trent Conservation Authority
Office File SI NO TH BA 540



HASTINGS DRINKING WATER SYSTEM
188 FRONT ST W, TRENT HILLS, ON, M5V 3G5
INSPECTION REPORT

System Number: 210000470
Entity: THE MUNICIPALITY OF TRENT
HILLS
Inspection Start Date: September 21, 2023
Inspection End Date: October 18, 2023
Inspected By: Viktoria Light
Badge #: 1100



signature

NON-COMPLIANCE

This should not be construed as a confirmation of full compliance with all potential applicable legal requirements. These inspection findings are limited to the components and/or activities that were assessed, and the legislative framework(s) that were applied. It remains the responsibility of the owner to ensure compliance with all applicable legislative and regulatory requirements.

If you have any questions related to this inspection, please contact the signed Provincial Officer.

RECOMMENDATIONS

This should not be construed as a confirmation of full conformance with all potential applicable BMPs. These inspection findings are limited to the components and/or activities that were assessed, and the legislative framework(s) that were applied. It remains the responsibility of the owner to ensure compliance with all applicable legislative and regulatory requirements.

If you have any questions related to this inspection, please contact the signed Provincial Officer.

INSPECTION DETAILS

This section includes all questions that were assessed during the inspection.

Ministry Program: DRINKING WATER | **Regulated Activity:** DW Municipal Residential

Question ID	DWMR1001000	Question Type	Information
Legislative Requirement(s): Not Applicable			
Question: What was the scope of this inspection?			
Compliance Response(s)/Corrective Action(s)/Observation(s): <p>The primary focus of this inspection is to confirm compliance with Ministry of the Environment, Conservation and Parks (MECP) legislation as well as evaluating conformance with ministry drinking water policies and guidelines during the inspection period. The ministry utilizes a comprehensive, multi-barrier approach in the inspection of water systems that focuses on the source, treatment, and distribution components as well as management practices.</p> <p>This drinking water system is subject to the legislative requirements of the Safe Drinking Water Act, 2002 (SDWA) and regulations made therein, including Ontario Regulation 170/03, "Drinking Water Systems" (O. Reg. 170/03). This inspection has been conducted pursuant to Section 81 of the SDWA.</p> <p>This inspection report does not suggest that all applicable legislation and regulations were evaluated. It remains the responsibility of the owner to ensure compliance with all applicable legislative and regulatory requirements.</p> <p>On September 21, 2023, Provincial Officer Viktoria Light initiated an announced inspection of the Hastings Drinking Water System (DWS). Scott Campbell and Todd Kerr were in attendance during the inspection. Please note that all references to the "inspection review period" refer to the elapsed time since the previous Ministry Compliance Inspection was completed. In this inspection report, "inspection review period" refers to the period between October 27, 2022, and September 21, 2023.</p> <p>The Hastings DWS is a Class 3 Water Treatment Subsystem and a Class 1 Water Distribution Subsystem. During the inspection review period, the Hastings DWS was operated under authority of the following control documents:</p> <ul style="list-style-type: none"> • Permit to Take Water Number 4330-AA4KGX (issued May 25, 2016), • Drinking Water Works Permit Number 150-203 (issued June 25, 2021), and • Municipal Drinking Water Licence Number 150-103, Issue Number 4 (issued June 25, 2021). <p>The drinking-water system inspection included a visual inspection of the treatment facility and distribution storage standpipe.</p>			

No audit samples were collected during the inspection.

Question ID	DWMMR1000000	Question Type	Information
Legislative Requirement(s): Not Applicable			
Question: Does this drinking water system provide primary disinfection?			
Compliance Response(s)/Corrective Action(s)/Observation(s): This drinking water system provides for both primary and secondary disinfection and distribution of water.			

Question ID	DWMMR1012000	Question Type	Legislative
Legislative Requirement(s): SDWA 31 (1);			
Question: Does the owner have a harmful algal bloom monitoring plan in place that meets the requirements of the MDWL?			
Compliance Response(s)/Corrective Action(s)/Observation(s): The owner had a harmful algal bloom monitoring plan in place.			
<p>Condition 6 of Schedule C of the MDWL requires that the owner develops and keeps up to date a Harmful Algal Bloom monitoring, reporting and sampling plan, and implement the plan when a potential harmful algal bloom is suspected or present. The owner must have the plan in place on or before December 14, 2021.</p> <p>'Hastings Water Treatment Plant Harmful Algal Bloom Monitoring Plan' was developed by operating authority in May 2021. The plan describes how to identify, monitor, report and sample harmful algal blooms.</p> <p>The plan is included in the 'Hastings Water Treatment Plant Operations Manual' document available at the facility.</p>			

Question ID	DWMMR1014000	Question Type	Legislative
Legislative Requirement(s): SDWA 31 (1);			
Question: Is there sufficient monitoring of flow as required by the MDWL or DWWP issued under Part V of the SDWA?			
Compliance Response(s)/Corrective Action(s)/Observation(s): There was sufficient monitoring of flow as required by the Municipal Drinking Water Licence or			

Drinking Water Works Permit issued under Part V of the SDWA.

Two raw water, two filtered water, treated and backwash water flow meters were calibrated on November 15, 2022, by Tower Electronics Canada Inc.

Question ID	DWMMR1016000	Question Type	Legislative
Legislative Requirement(s): SDWA 31 (1);			
Question: Is the owner in compliance with the conditions associated with maximum flow rate or the rated capacity conditions in the MDWL issued under Part V of the SDWA?			
Compliance Response(s)/Corrective Action(s)/Observation(s): The owner was in compliance with the conditions associated with maximum flow rate or the rated capacity conditions in the Municipal Drinking Water Licence issued under Part V of the SDWA. Part 1.0 of Schedule C of the current MDWL limits the maximum daily volume of treated water that directed to the distribution system to 1961 m ³ /day. The SCADA summary data was reviewed for the inspection period. The rated capacity for the flow into the distribution system has not been exceeded during inspection period. The maximum daily treated water volume of 888 m ³ /day entering the distribution system was recorded on July 6, 2023.			

Question ID	DWMMR1018000	Question Type	Legislative
Legislative Requirement(s): SDWA 31 (1);			
Question: Has the owner ensured that all equipment is installed in accordance with Schedule A and Schedule C of the Drinking Water Works Permit?			
Compliance Response(s)/Corrective Action(s)/Observation(s): The owner had ensured that all equipment was installed in accordance with Schedule A and Schedule C of the Drinking Water Works Permit.			

Question ID	DWMMR1020000	Question Type	Legislative
Legislative Requirement(s): SDWA 31 (1);			
Question: Is the owner/operating authority able to demonstrate that, when required during the inspection period, Form 1 documents were prepared in accordance with their Drinking Water Works			

Permit?
<p>Compliance Response(s)/Corrective Action(s)/Observation(s): The owner/operating authority was in compliance with the requirement to prepare Form 1 documents as required by their Drinking Water Works Permit during the inspection period.</p> <p>Since the last compliance inspection in October 2022, three (3) Form 1 documents were completed in:</p> <ul style="list-style-type: none"> • May 2023 for the second Trent River watermain crossing; • June 2023 for the watermain replacement on Park Street; and, • June 2023 for the watermain installation along Wellington Street

Question ID	DWWMR1021000	Question Type	Legislative
Legislative Requirement(s): SDWA 31 (1);			
Question: Is the owner/operating authority able to demonstrate that, when required during the inspection period, Form 2 documents were prepared in accordance with their Drinking Water Works Permit?			
<p>Compliance Response(s)/Corrective Action(s)/Observation(s): The owner/operating authority was in compliance with the requirement to prepare Form 2 documents as required by their Drinking Water Works Permit during the inspection period.</p> <p>Since the last compliance inspection, two (2) Form 2 documents were completed on March 2, 2023, and September 13, 2023, for gas chlorinator controller replacement and corrosion inhibitor product replacement, respectively.</p>			

Question ID	DWWMR1025000	Question Type	Legislative
Legislative Requirement(s): SDWA 31 (1);			
Question: Were all parts of the drinking water system that came in contact with drinking water (added, modified, replaced or extended) disinfected in accordance with a procedure listed in Schedule B of the Drinking Water Works Permit?			
<p>Compliance Response(s)/Corrective Action(s)/Observation(s): All parts of the drinking water system were disinfected in accordance with a procedure listed in Schedule B of the Drinking Water Works Permit.</p> <p>Ontario Watermain Disinfection Procedure and Watermain Repair Report template were included in the operations Manual.</p>			

The procedure was followed during new watermain installation and replacement projects.

Question ID	DWMR1023000	Question Type	Legislative
<p>Legislative Requirement(s): SDWA O. Reg. 170/03 1-2 (2);</p>			
<p>Question: Do records indicate that the treatment equipment was operated in a manner that achieved the design capabilities required under Ontario Regulation 170/03 or a DWWP and/or MDWL issued under Part V of the SDWA at all times that water was being supplied to consumers?</p>			
<p>Compliance Response(s)/Corrective Action(s)/Observation(s): Records indicated that the treatment equipment was operated in a manner that achieved the design capabilities required under O. Reg. 170/03 or a Drinking Water Works Permit and/or Municipal Drinking Water Licence issued under Part V of the SDWA at all times that water was being supplied to consumers.</p> <p>The Hastings DWS obtains water from a surface water source (Trent River). The treatment system must be capable of achieving an overall performance that provides, at a minimum, 5-log removal or inactivation of viruses, 4-log removal or inactivation of Giardia cysts and 2-log removal or inactivation of Cryptosporidium oocysts.</p> <p>The treatment system at the Hastings DWS consists of chemically assisted filtration followed by disinfection using chlorination. The chemically assisted filtration is credited to provide 2-log Cryptosporidium oocysts, 2.5-log Giardia cysts and 2-log viruses removal or inactivation. Chlorine disinfection is required to provide, at a minimum, 1.5-log removal or inactivation of Giardia cysts.</p> <p>The primary disinfection free chlorine residual and log-inactivation are continuously measured and recorded on the SCADA system.</p> <p>The minimum chlorine residual required to achieve primary disinfection at 0oC, 10oC and 20oC, using full chlorine contact tank (based on pH of 8.15) is 1.08 mg/L, 0.50 mg/L and 0.22 mg/L, respectively, according to the 'Pre/Post Chlorination' procedure included in the Hastings Operations Manual.</p> <p>At the time of the inspection, the minimum chlorine residual alarm set at the chlorine analyzer monitoring primary disinfection was 0.6 mg/L. The minimum chlorine alarm triggers an automatic system shutdown.</p> <p>The monthly SCADA summaries and continuous readings were reviewed for the inspection period.</p> <p>The minimum primary disinfection chlorine residual of 0.64 mg/L was recorded on June 4, 2023. To claim 2.5 log Giardia cysts removal and 2.0 log Cryptosporidium oocyst removal credit, the chemically assisted filtration process at the Hastings DWS must meet the monthly performance criterion for filtered water turbidity of less or equal to 0.3 NTU in 95% of the measurements each month.</p> <p>The continuous filter effluent turbidity readings are recorded on the SCADA system.</p> <p>The review of the monthly data summaries and continuous readings confirmed that filter effluent turbidities were maintained below 0.3 NTU in 100% of the time during the inspection period.</p>			

During the inspection review period, the Hastings DWS provided the required minimum level of treatment through chemically assisted filtration and chlorine disinfection.

Question ID	DWMMR1024000	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 170/03 1-2 (2);			
Question: Do records confirm that the water treatment equipment which provides chlorination or chloramination for secondary disinfection purposes was operated as required?			
Compliance Response(s)/Corrective Action(s)/Observation(s): Records confirmed that the water treatment equipment which provides chlorination or chloramination for secondary disinfection purposes was operated so that at all times and all locations in the distribution system the chlorine residual was never less than 0.05 mg/l free or 0.25 mg/l combined. Distribution chlorine residual records, both the monthly summaries of the on-line data and grab sample test results, were reviewed for the inspection period. Since the last inspection, the minimum distribution free chlorine residual of 0.23 mg/L was measured and recorded on June 28, 2023, at Lock 18 development dead end.			

Question ID	DWMMR1033000	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 170/03 7-2 (3); SDWA O. Reg. 170/03 7-2 (4);			
Question: Is the secondary disinfectant residual measured as required for the large municipal residential distribution system?			
Compliance Response(s)/Corrective Action(s)/Observation(s): The secondary disinfectant residual was measured as required for the large municipal residential distribution system. Distribution system free chlorine residuals were continuously measured at the Hastings standpipe by an on-line chlorine analyzer. Chlorine residuals were recorded on the SCADA system. In addition, distribution chlorine residuals were measured during bacteriological sampling using a hand-held colourimetric unit.			

Question ID	DWMMR1030000	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 170/03 7-2 (1); SDWA O. Reg. 170/03 7-2 (2);			

Question:

Is primary disinfection chlorine monitoring being conducted at a location approved by MDWL and/or DWWP issued under Part V of the SDWA, or at/near a location where the intended CT has just been achieved?

Compliance Response(s)/Corrective Action(s)/Observation(s):

Primary disinfection chlorine monitoring was conducted at a location approved by Municipal Drinking Water Licence and/or Drinking Water Works Permit issued under Part V of the SDWA, or at/near a location where the intended CT has just been achieved.

The primary disinfection free chlorine residual is measured at the discharge from chlorine contact tank.

Question ID	DWMR1032000	Question Type	Legislative
Legislative Requirement(s):			
SDWA O. Reg. 170/03 7-3 (2);			
Question:			
If the drinking water system obtains water from a surface water source and provides filtration, is continuous monitoring of each filter effluent line being performed for turbidity?			
Compliance Response(s)/Corrective Action(s)/Observation(s):			
Continuous monitoring of each filter effluent line was being performed for turbidity.			
On-line turbidity analyzers are located at the discharge lines from filter #1 and #2. Filter effluent turbidities are continuously measured and recorded on the SCADA system.			

Question ID	DWMR1035000	Question Type	Legislative
Legislative Requirement(s):			
SDWA O. Reg. 170/03 6-5 (1)1-4; SDWA O. Reg. 170/03 6-5 (1)5-10;			
Question:			
Are operators examining continuous monitoring test results and are they examining the results within 72 hours of the test?			
Compliance Response(s)/Corrective Action(s)/Observation(s):			
Operators were examining continuous monitoring test results and they were examining the results within 72 hours of the test.			
Operation staff attended the facility each weekday and reviewed the on-line trending of the operational parameters.			
The trending review, daily operational parameters and checks, as well as any unusual observations, were documented in the 'Daily Operational Report'.			

Question ID	DWMMR1038000	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 170/03 6-5 (1)1-4;			
Question: Is continuous monitoring equipment that is being utilized to fulfill O. Reg. 170/03 requirements performing tests for the parameters with at least the minimum frequency specified in the Table in Schedule 6 of O. Reg. 170/03 and recording data with the prescribed format?			
Compliance Response(s)/Corrective Action(s)/Observation(s): Continuous monitoring equipment that was being utilized to fulfill O. Reg. 170/03 requirements was performing tests for the parameters with at least the minimum frequency specified in the Table in Schedule 6 of O. Reg. 170/03 and recording data with the prescribed format.			

Question ID	DWMMR1037000	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 170/03 6-5 (1)1-4; SDWA O. Reg. 170/03 6-5 (1)5-10; SDWA O. Reg. 170/03 6-5 (1.1);			
Question: Are all continuous monitoring equipment utilized for sampling and testing required by O. Reg. 170/03, or MDWL or DWWP or order, equipped with alarms or shut-off mechanisms that satisfy the standards described in Schedule 6?			
Compliance Response(s)/Corrective Action(s)/Observation(s): All continuous monitoring equipment utilized for sampling and testing required by O. Reg. 170/03, or Municipal Drinking Water Licence or Drinking Water Works Permit or order, were equipped with alarms or shut-off mechanisms that satisfy the standards described in Schedule 6. The minimum chlorine residual required to achieve primary disinfection at 0oC, 10oC and 20oC, using full chlorine contact tank (based on pH of 8.15) is 1.08 mg/L, 0.50 mg/L and 0.22 mg/L, respectively, according to the 'Pre/Post Chlorination' procedure included in the Hastings Operations Manual. It was reported during the inspection that, currently, the minimum chlorine alarm at the continuous chlorine analyzer monitoring primary disinfection is set at 0.6 mg/L. The minimum chlorine alarm will trigger an automatic plant shutdown. At the time of the inspection, the maximum (high-high) filter effluent turbidity alarm and an automatic filter shutdown system was set at 0.3 NTU. The alarms will trigger an immediate notification to the operator.			

Question ID	DWMMR1040000	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 170/03 6-5 (1)1-4; SDWA O. Reg. 170/03 6-5 (1)5-10;			

Question:

Are all continuous analysers calibrated, maintained, and operated, in accordance with the manufacturer's instructions or the regulation?

Compliance Response(s)/Corrective Action(s)/Observation(s):

All continuous analysers were calibrated, maintained, and operated, in accordance with the manufacturer's instructions or the regulation.

All on-line turbidity and chlorine residual analyzers were calibrated by operation staff on a quarterly basis and documented in work order forms.

All hand-held chlorine and turbidity analyzers were calibrated by Nichol Water Services on June 8, 2023.

Question ID	DWMR1108000	Question Type	Legislative
-------------	-------------	---------------	-------------

Legislative Requirement(s):

SDWA | O. Reg. 170/03 | 6-5 | (1)1-4; SDWA | O. Reg. 170/03 | 6-5 | (1)5-10; SDWA | O. Reg. 170/03 | 6-5 | (1.1);

Question:

Where continuous monitoring equipment used for the monitoring of free chlorine residual, total chlorine residual, combined chlorine residual or turbidity, required by O. Reg. 170/03, an Order, MDWL, or DWWP issued under Part V, SDWA, has triggered an alarm or an automatic shut-off, did a qualified person respond in a timely manner and take appropriate actions?

Compliance Response(s)/Corrective Action(s)/Observation(s):

Where required continuous monitoring equipment used for the monitoring of chlorine residual and/or turbidity triggered an alarm or an automatic shut-off, a qualified person responded in a timely manner and took appropriate actions.

Since the last compliance inspection, readings below the minimum chlorine residual alarm and above the maximum filter effluent turbidities were caused by routine maintenance activities. All incidents were documented in the logbooks.

Question ID	DWMR1099000	Question Type	Information
-------------	-------------	---------------	-------------

Legislative Requirement(s):

Not Applicable

Question:

Do records show that all water sample results taken during the inspection review period did not exceed the values of tables 1, 2 and 3 of the Ontario Drinking Water Quality Standards (O. Reg. 169/03)?

Compliance Response(s)/Corrective Action(s)/Observation(s):

Records showed that all water sample results taken during the inspection review period did not exceed the values of tables 1, 2 and 3 of the Ontario Drinking Water Quality Standards (O. Reg.

169/03).

The laboratory analytical test results were reviewed for the inspection period. It was confirmed that all microbiological and chemical samples collected at the Hastings DWS since the last compliance inspection were below the Ontario Drinking Water Quality Standards.

Question ID	DWMR1081000	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 170/03 10-2 (1); SDWA O. Reg. 170/03 10-2 (2); SDWA O. Reg. 170/03 10-2 (3);			
Question: For LMR systems, are all microbiological water quality monitoring requirements for distribution samples being met?			
Compliance Response(s)/Corrective Action(s)/Observation(s): All microbiological water quality monitoring requirements prescribed by legislation for distribution samples in a large municipal residential system were being met. The Hastings distribution system serves a population of approximately 1,562 residents. The system is classified as a large municipal residential system, and the owner and operating authority for the system is required to collect at a minimum nine (9) distribution samples each month and have them tested for the prescribed bacteriological parameters. During the inspection period, the operation staff collected three (3) distribution samples each week and on average 13 distribution samples each month for microbiological analysis. Free chlorine residuals were measured at the time of sampling. All distribution samples were tested for total coliform, and E. coli bacteria. Approximately one third of all samples were tested for heterotrophic plate count bacteria.			

Question ID	DWMR1083000	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 170/03 10-3;			
Question: For LMR systems, are all microbiological water quality monitoring requirements for treated samples being met?			
Compliance Response(s)/Corrective Action(s)/Observation(s): All microbiological water quality monitoring requirements prescribed by legislation for treated samples were being met. During the inspection period, water samples were collected from a designated treated water tap on a weekly basis and tested for total coliforms, E. coli and heterotrophic plate count bacteria.			

Question ID	DWMMR1096000	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 170/03 6-3 (1);			
Question: Do records confirm that chlorine residual tests are being conducted at the same time and at the same location that microbiological samples are obtained?			
Compliance Response(s)/Corrective Action(s)/Observation(s): Records confirmed that chlorine residual tests were being conducted at the same time and at the same location that microbiological samples were obtained.			

Question ID	DWMMR1084000	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 170/03 13-2;			
Question: Are all inorganic water quality monitoring requirements prescribed by legislation conducted within the required frequency?			
Compliance Response(s)/Corrective Action(s)/Observation(s): All inorganic water quality monitoring requirements prescribed by legislation were conducted within the required frequency. The Hastings DWS obtains water from a surface water source. The owner and the operating authority for the system is required to take at least one treated water sample every 12 months and have it tested for each parameter set out in Schedule 23 of O.Reg.170/03. Treated water samples were collected and tested for inorganic parameters listed in Schedule 23 on January 4, 2023.			

Question ID	DWMMR1085000	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 170/03 13-4 (1); SDWA O. Reg. 170/03 13-4 (2); SDWA O. Reg. 170/03 13-4 (3);			
Question: Are all organic water quality monitoring requirements prescribed by legislation conducted within the required frequency?			
Compliance Response(s)/Corrective Action(s)/Observation(s): All organic water quality monitoring requirements prescribed by legislation were conducted within the required frequency. Treated water samples were collected and tested for organic parameters listed in Schedule 24 every 12 months, in accordance with Schedule 13-4 of O.Reg.170/03.			

The sampling for organic parameters was conducted on January 4, 2023.

Question ID	DWMMR1086000	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 170/03 13-6.1 (1); SDWA O. Reg. 170/03 13-6.1 (2); SDWA O. Reg. 170/03 13-6.1 (3); SDWA O. Reg. 170/03 13-6.1 (4); SDWA O. Reg. 170/03 13-6.1 (5); SDWA O. Reg. 170/03 13-6.1 (6);			
Question: Are all haloacetic acid water quality monitoring requirements prescribed by legislation conducted within the required frequency and at the required location?			
Compliance Response(s)/Corrective Action(s)/Observation(s): All haloacetic acid water quality monitoring requirements prescribed by legislation were conducted within the required frequency and at the required location.			
Since the last ministry inspection, haloacetic acid samples were collected at 164 Front Street on November 14, 2022; February 13, 2023; May 15, 2023 and August 21, 2023. The running annual average of haloacetic acids in the samples collected in the past four quarters was 34.25 µg/L.			

Question ID	DWMMR1087000	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 170/03 13-6 (1); SDWA O. Reg. 170/03 13-6 (2); SDWA O. Reg. 170/03 13-6 (3); SDWA O. Reg. 170/03 13-6 (4); SDWA O. Reg. 170/03 13-6 (5); SDWA O. Reg. 170/03 13-6 (6);			
Question: Have all trihalomethane water quality monitoring requirements prescribed by legislation been conducted within the required frequency and at the required location?			
Compliance Response(s)/Corrective Action(s)/Observation(s): All trihalomethane water quality monitoring requirements prescribed by legislation were conducted within the required frequency and at the required location.			
Since the last ministry inspection, trihalomethane samples were collected at 146 Elgin Street in the south extremity of the distribution system on November 14, 2022; February 13, 2023; May 15, 2023 and August 21, 2023. The running annual average of trihalomethanes in the samples collected in the past four quarters was 86.25 µg/L.			

Question ID	DWMMR1088000	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 170/03 13-7;			

Question:

Are all nitrate/nitrite water quality monitoring requirements prescribed by legislation conducted within the required frequency for the DWS?

Compliance Response(s)/Corrective Action(s)/Observation(s):

All nitrate/nitrite water quality monitoring requirements prescribed by legislation were conducted within the required frequency.

Nitrate & nitrite samples were collected at the treatment facility on November 14, 2022; February 13, 2023; May 15, 2023 and August 21, 2023.

The concentration of nitrates and nitrites in all collected samples was below the Ontario Drinking Water Quality Standard (ODWS) of 10 mg/L and 1 mg/L, respectively.

Question ID	DWMMR1089000	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 170/03 13-8;			
Question: Are all sodium water quality monitoring requirements prescribed by legislation conducted within the required frequency?			
Compliance Response(s)/Corrective Action(s)/Observation(s): All sodium water quality monitoring requirements prescribed by legislation were conducted within the required frequency.			
The owner of a drinking water system and the operating authority for the system must ensure that at least one water sample is taken every 60 months and tested for sodium. A sodium sample was collected on January 4, 2023. The concentration of sodium in this treated water sample was 11.3 mg/L.			

Question ID	DWMMR1090000	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 170/03 13-9;			
Question: Where fluoridation is not practiced, are all fluoride water quality monitoring requirements prescribed by legislation conducted within the required frequency?			
Compliance Response(s)/Corrective Action(s)/Observation(s): All fluoride water quality monitoring requirements prescribed by legislation were conducted within the required frequency.			
If a drinking water system does not provide fluoridation, the owner of the system and the operating facility for the system must ensure that a treated water sample is taken at least once			

every 60 months and is tested for fluoride, in accordance with Schedule 13-9 of O.Reg.170/03. A fluoride sample was collected on January 4, 2023. The fluoride concentration in the collected sample was 0.06 mg/L.

Question ID	DWMR1094000	Question Type	Legislative
Legislative Requirement(s): SDWA 31 (1);			
Question: Are all water quality monitoring requirements imposed by the MDWL and DWWP being met?			
Compliance Response(s)/Corrective Action(s)/Observation(s): All water quality monitoring requirements imposed by the MDWL or DWWP issued under Part V of the SDWA were being met.			
<p>Section 5.2 of the Schedule C of the current Municipal Drinking Water Licence requires collection of a monthly manual composite sample for total suspended solids (TSS) analysis and a monthly grab sample for total chlorine residual analysis in the wastewater supernatant discharged to Trent River. The MDWL sets the annual running average limits for TSS at 25 mg/L, and a limit of 0.02 mg/L for total chlorine residual.</p> <p>The document review confirmed that wastewater samples were collected monthly and analyzed for total suspended solids. The average of TSS of samples collected since the last compliance inspection was 3.56 mg/L.</p> <p>A grab sample of wastewater supernatant was collected each month and tested for total chlorine residual. The test results were documented in the facility logbook. The data review for the inspection period confirmed that the running annual average of the last 12 months was 0.02 mg/L.</p>			

Question ID	DWMR1059000	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 128/04 28;			
Question: Do the operations and maintenance manuals contain plans, drawings and process descriptions sufficient for the safe and efficient operation of the system?			
Compliance Response(s)/Corrective Action(s)/Observation(s): The operations and maintenance manuals contained plans, drawings and process descriptions sufficient for the safe and efficient operation of the system.			

Question ID	DWMR1060000	Question Type	Legislative
Legislative Requirement(s): SDWA 31 (1);			

Question:

Do the operations and maintenance manuals meet the requirements of the DWWP and MDWL issued under Part V of the SDWA?

Compliance Response(s)/Corrective Action(s)/Observation(s):

The operations and maintenance manuals met the requirements of the Drinking Water Works Permit and Municipal Drinking Water Licence issued under Part V of the SDWA.

Standard operating procedures contained in the Hastings DWS Operations Manual include CT calculations, adverse water quality reporting, sampling schedule and procedures, consumer complaints, analyzer calibration & maintenance, harmful algal bloom monitoring plan, water system emergency response plan, emergency power system maintenance, MECP standard for watermain disinfection, etc.

Question ID	DWMR1061000	Question Type	Legislative
Legislative Requirement(s):			
SDWA O. Reg. 128/04 27 (1); SDWA O. Reg. 128/04 27 (2); SDWA O. Reg. 128/04 27 (3); SDWA O. Reg. 128/04 27 (4); SDWA O. Reg. 128/04 27 (5); SDWA O. Reg. 128/04 27 (6); SDWA O. Reg. 128/04 27 (7);			
Question:			
Are logbooks properly maintained and contain the required information?			
Compliance Response(s)/Corrective Action(s)/Observation(s):			
Logbooks were properly maintained and contained the required information.			
It was noted that the time was not consistently documented in the logbook with each operation and maintenance activity. It is recommended that operation staff documents the exact time when the quarterly maintenance activities on chlorine and turbidity analyzers are carried out, when grab samples are collected for analyzer verification purposes, when monthly standby generators are tested, when alarm tests of the on-line monitoring equipment are being carried out.			

Question ID	DWMR1062000	Question Type	Legislative
Legislative Requirement(s):			
SDWA O. Reg. 170/03 7-5;			
Question:			
Do records or other record keeping mechanisms confirm that operational testing not performed by continuous monitoring equipment is being done by a certified operator, water quality analyst, or person who meets the requirements of O. Reg. 170/03 7-5?			
Compliance Response(s)/Corrective Action(s)/Observation(s):			
Records or other record keeping mechanisms confirmed that operational testing not performed by continuous monitoring equipment was being done by a certified operator, water quality			

analyst, or person who suffices the requirements of O. Reg. 170/03 7-5.

Distribution system chlorine residuals measured by a hand-held instrument during bacteriological sampling were documented in chain of custody forms along with operator's initials.

Grab sample verification tests of the on-line monitoring equipment were conducted by the system operators and recorded in the logbook.

All operators working at the Hastings DWS are appropriately certified to conduct operational tests.

Question ID	DWMMR1071000	Question Type	BMP
Legislative Requirement(s): Not Applicable			
Question: Has the owner provided security measures to protect components of the drinking water system?			
Compliance Response(s)/Corrective Action(s)/Observation(s): The owner had provided security measures to protect components of the drinking water system. The properties around the Hastings water treatment facility and distribution system standpipe are fenced. The buildings' access doors are locked and equipped with Trent security alarm system.			

Question ID	DWMMR1073000	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 128/04 23 (1);			
Question: Has the overall responsible operator been designated for all subsystems which comprise the drinking water system?			
Compliance Response(s)/Corrective Action(s)/Observation(s): The overall responsible operator had been designated for each subsystem. The Hastings DWS is classified as a Class 3 Water Treatment Subsystem and a Class 1 Water Distribution Subsystem. During the inspection period, Scott Campbell, the Senior Operator, was designated as the Overall Responsible Operator (ORO). Mr. Campbell holds a valid Class 3 Water Treatment Subsystem and a Class 2 Water Distribution and Supply Subsystem certificates. In his absence the General Manager of Infrastructure Renewal, Scott White, would assume the role of the ORO. Mr. White holds a valid Class 3 Water Treatment Subsystem and a Class 2 Water Distribution and Supply Subsystem certificates. The ORO designation is documented in the logbook.			

Question ID	DWMR1074000	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 128/04 25 (1);			
Question: Have operators-in-charge been designated for all subsystems which comprise the drinking water system?			
Compliance Response(s)/Corrective Action(s)/Observation(s): Operators-in-charge had been designated for all subsystems which comprise the drinking water system. The following operators were designated as OIC and were credited OIC experience for every working hour: <ul style="list-style-type: none"> • Gerry Brownson (WTS Class 2, WDS Class 2) • Paul Kelly (WTS Class 3, WD&SS Class 2) • Todd Kerr (WTS Class 2, WD&SS Class 2) • Jody Trottman (WTS Class 3, WDS Class 2) 			

Question ID	DWMR1075000	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 128/04 22;			
Question: Do all operators possess the required certification?			
Compliance Response(s)/Corrective Action(s)/Observation(s): All operators possessed the required certification.			

Question ID	DWMR1076000	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 170/03 1-2 (2);			
Question: Do only certified operators make adjustments to the treatment equipment?			
Compliance Response(s)/Corrective Action(s)/Observation(s): Only certified operators made adjustments to the treatment equipment.			

KEY REFERENCE AND GUIDANCE MATERIAL

Key Reference and Guidance Material for Municipal Residential Drinking Water Systems

Many useful materials are available to help you operate your drinking water system. Below is a list of key materials owners and operators of municipal residential drinking water systems frequently use.

To access these materials online click on their titles in the table below or use your web browser to search for their titles. Contact the Ministry if you need assistance or have questions at 1-866-793-2588 or waterforms@ontario.ca.

For more information on Ontario's drinking water visit www.ontario.ca/drinkingwater



PUBLICATION TITLE	PUBLICATION NUMBER
FORMS: Drinking Water System Profile Information Laboratory Services Notification Adverse Test Result Notification	012-2149E 012-2148E 012-4444E
Taking Care of Your Drinking Water: A Guide for Members of Municipal Councils	Website
Procedure for Disinfection of Drinking Water in Ontario	Website
Strategies for Minimizing the Disinfection Products Trihalomethanes and Haloacetic Acids	Website
Filtration Processes Technical Bulletin	Website
Ultraviolet Disinfection Technical Bulletin	Website
Guide for Applying for Drinking Water Works Permit Amendments, & License Amendments	Website
Certification Guide for Operators and Water Quality Analysts	Website
Guide to Drinking Water Operator Training Requirements	9802E
Community Sampling and Testing for Lead: Standard and Reduced Sampling and Eligibility for Exemption	Website
Drinking Water System Contact List	7128E01
Ontario's Drinking Water Quality Management Standard - Pocket Guide	Website
Watermain Disinfection Procedure	Website
List of Licensed Laboratories	Website

Principaux guides et documents de référence sur les réseaux résidentiels municipaux d'eau potable

De nombreux documents utiles peuvent vous aider à exploiter votre réseau d'eau potable. Vous trouverez ci-après une liste de documents que les propriétaires et exploitants de réseaux résidentiels municipaux d'eau potable utilisent fréquemment. Pour accéder à ces documents en ligne, cliquez sur leur titre dans le tableau ci-dessous ou faites une recherche à l'aide de votre navigateur Web. Communiquez avec le ministère au 1-866-793-2588, ou encore à waterforms@ontario.ca si vous avez des questions ou besoin d'aide.



Pour plus de renseignements sur l'eau potable en Ontario, consultez le site www.ontario.ca/eaupotable

TITRE DE LA PUBLICATION	NUMÉRO DE PUBLICATION
Renseignements sur le profil du réseau d'eau potable	012-2149F
Avis de demande de services de laboratoire	012-2148F
Avis de résultats d'analyse insatisfaisants et de règlement des problèmes	012-4444F
Prendre soin de votre eau potable - Un guide destiné aux membres des conseils municipaux	Site Web
Marche à suivre pour désinfecter l'eau potable en Ontario	Site Web
Stratégies pour minimiser les trihalométhanes et les acides haloacétiques de sous-produits de désinfection	Site Web
Filtration Processes Technical Bulletin (en anglais seulement)	Site Web
Ultraviolet Disinfection Technical Bulletin (en anglais seulement)	Site Web
Guide de présentation d'une demande de modification du permis d'aménagement de station de production d'eau potable	Site Web
Guide sur l'accréditation des exploitants de réseaux d'eau potable et des analystes de la qualité de l'eau de réseaux d'eau potable	Site Web
Guide sur les exigences relatives à la formation des exploitants de réseaux d'eau potable	9802F
Échantillonnage et analyse du plomb dans les collectivités : échantillonnage normalisé ou réduit et admissibilité à l'exemption	Site Web
Liste des personnes-ressources du réseau d'eau potable	Site Web
L'eau potable en Ontario - Norme de gestion de la qualité - Guide de poche	Site Web
Procédure de désinfection des conduites principales	Site Web
Laboratoires autorisés	Site Web

INSPECTION REPORT RATING

Ministry of the Environment, Conservation and Parks - Inspection Summary Rating Record (Reporting Year - 2023-24)

DWS Name: HASTINGS DRINKING WATER SYSTEM
DWS Number: 210000470
DWS Owner: THE MUNICIPALITY OF TRENT HILLS
Municipal Location: TRENT HILLS

Regulation: O.REG. 170/03
DWS Category: DW Municipal Residential
Type of Inspection: Focused
Inspection Date: Sep-21-2023
Ministry Office: Peterborough District Office

Maximum Risk Rating: 469

Inspection Module	Non Compliance Risk (X out of Y)
Capacity Assessment	0/30
Certification and Training	0/42
Logbooks	0/18
Operations Manuals	0/28
Reporting & Corrective Actions	0/21
Source	0/0
Treatment Processes	0/218
Water Quality Monitoring	0/112
Overall - Calculated	0/469

Inspection Risk Rating: 0.00%

Final Inspection Rating: 100.00%

Ministry of the Environment, Conservation and Parks - Detailed Inspection Rating Record (Reporting Year - 2023-24)

DWS Name: HASTINGS DRINKING WATER SYSTEM
DWS Number: 210000470
DWS Owner Name: THE MUNICIPALITY OF TRENT HILLS
Municipal Location: TRENT HILLS

Regulation: O.REG. 170/03
DWS Category: DW Municipal Residential
Type of Inspection: Focused
Inspection Date: Sep-21-2023
Ministry Office: Peterborough District Office

All legislative requirements were met. No detailed rating scores.

Maximum Question Rating: 469

Inspection Risk Rating: 0.00%

FINAL INSPECTION RATING: 100.00%