

Municipality of Trent Hills

Notice of Public Meeting



Come for a visit. Stay for a lifestyle.

This meeting will be held in-person, and members of the public may attend or may participate virtually in accordance with the Municipality of Trent Hills Procedural By-law.

Meeting Date: Tuesday, December 2, 2025
Time: 6:00 p.m.
Application(s): Zoning Amendment Application C13/2025
Agent / Owner: Robert & Samantha Skinner
Civic Address: 108 Concession Street West
Legal Description: Concession 2, Part Lot 16, 38R2066; Part 2
Geographic Township of Percy
Roll Number: 14 35 229 020 00600 0000

Take Notice that the Council for the Municipality of Trent Hills has received a complete application to consider a proposed Zoning By-Law Amendment to amend the Municipality of Trent Hills Zoning By-law 2010-105, under Section 34 of The Planning Act, R.S.O. 1990, C. p. 13.

The purpose and effect of the proposed Zoning By-law Amendment is to change the zoning of the property from the Development (D) Zone to the Low Density Residential (R1) Zone. This change will allow the 0.80-hectare (1.97-acre) parcel of vacant land to be developed for site-specific residential purposes in accordance with current planning requirements.

At present, the property is zoned as Development (D), Environmental Protection (EP), and Environmentally Sensitive (ES). The proposed Zoning By-law Amendment will update the zoning to support appropriate residential development while maintaining compliance with applicable land use policies. All Environmental Protection (EP) and Environmentally Sensitive (ES) Zoning will remain in place.

The subject property is currently designated as part of the Residential Area and Urban Greenlands System within the Warkworth Urban Centre within the Trent Hills Official Plan. The Urban Greenlands System designation follows the watercourse / wetland feature on the subject property.

An Environmental Impact Study (EIS), prepared by Cambium Inc., Environmental Consulting and Engineering, was prepared and submitted with the Zoning Amendment Application.

Purpose of the Public Meeting:

The Public Meeting is held in accordance with the requirements of the Planning Act. The purpose of the meeting is for Council Members to formally hear and receive public and agency comments. The intent of this statutory Public Meeting is to receive public feedback and incorporate it into a recommendation report from Staff. No decision will be made during this meeting.

Written comments (via email or in writing) before a meeting:

Residents are encouraged to make written comments or submissions before a meeting. Comments can be emailed to planning@trenthills.ca or delivered to the Municipality of Trent Hills, 66 Front Street South, P.O. Box 1030, Campbellford, Ontario K0L 1L0.

Individuals who submit a letter and other information to Council should be aware that all information, including contact information, contained within their communications may become part of the public record and may be made available through the agenda process which includes publication on the Municipality’s website.

If a person or public body would otherwise have an ability to appeal the decision of the Municipality of Trent Hills to the Local Planning Appeal Tribunal but the person or public body does not make oral submissions at a public meeting or make written submissions to the Municipality of Trent Hills before the subject application is passed, the person or public body is **not** entitled to appeal the decision and that person or public body may **not** be added as a party to the hearing of an appeal before the Local Planning Appeal Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to do so. Please be further advised that written submissions received prior to the public meeting may be made available to the Applicant.

Attending in-person:

The Public Meeting will be open for the public to attend in person in the Council Chambers located on the 2nd floor of the Emergency Services Base, 50 Doxsee Avenue South, Campbellford.

Attending virtually:

Members of the public and the applicants will also be able to participate in Public Meetings through Zoom. Interested residents and applicants can register by emailing planning@trenthills.ca with their name, phone number, and the agenda item(s) they wish to speak to, or by calling 705-653-1900 and leaving a message with their name, phone number, and the agenda item(s) they wish to speak to. Those who have registered will be provided with the Zoom meeting information prior to the meeting date. Registration will close by 4:00 p.m., the day prior to the meeting.

The Public Meetings will be live streamed, available through the Municipality of Trent Hills www.trenthills.ca. The video will also be posted online following the meeting in the event you were unable to watch it live at the time it occurred.

How to ask a question during the meeting:

The Chair of the meeting will open the floor to public comments. Those wishing to speak will identify themselves and will be placed in queue to provide comments at the podium. Please state your name and address for the public record.

Those registered to participate virtually will be able to provide comments and ask questions during the Public Meeting in the same manner as in-person meetings. Please identify yourself and you will be placed in queue to provide comments. Please state your name and address for the public record.

If required, instructions will be provided to members of the public who have registered to participate in the Public Meeting.

How to submit comments after a meeting:

You may submit comments following the Public Meeting, you may email your comments to planning@trenthills.ca. The Municipality requires these comments no later than seven (7) days after the meeting to ensure the comments can be reviewed by Planning Staff before they prepare a final recommendation report to Council.

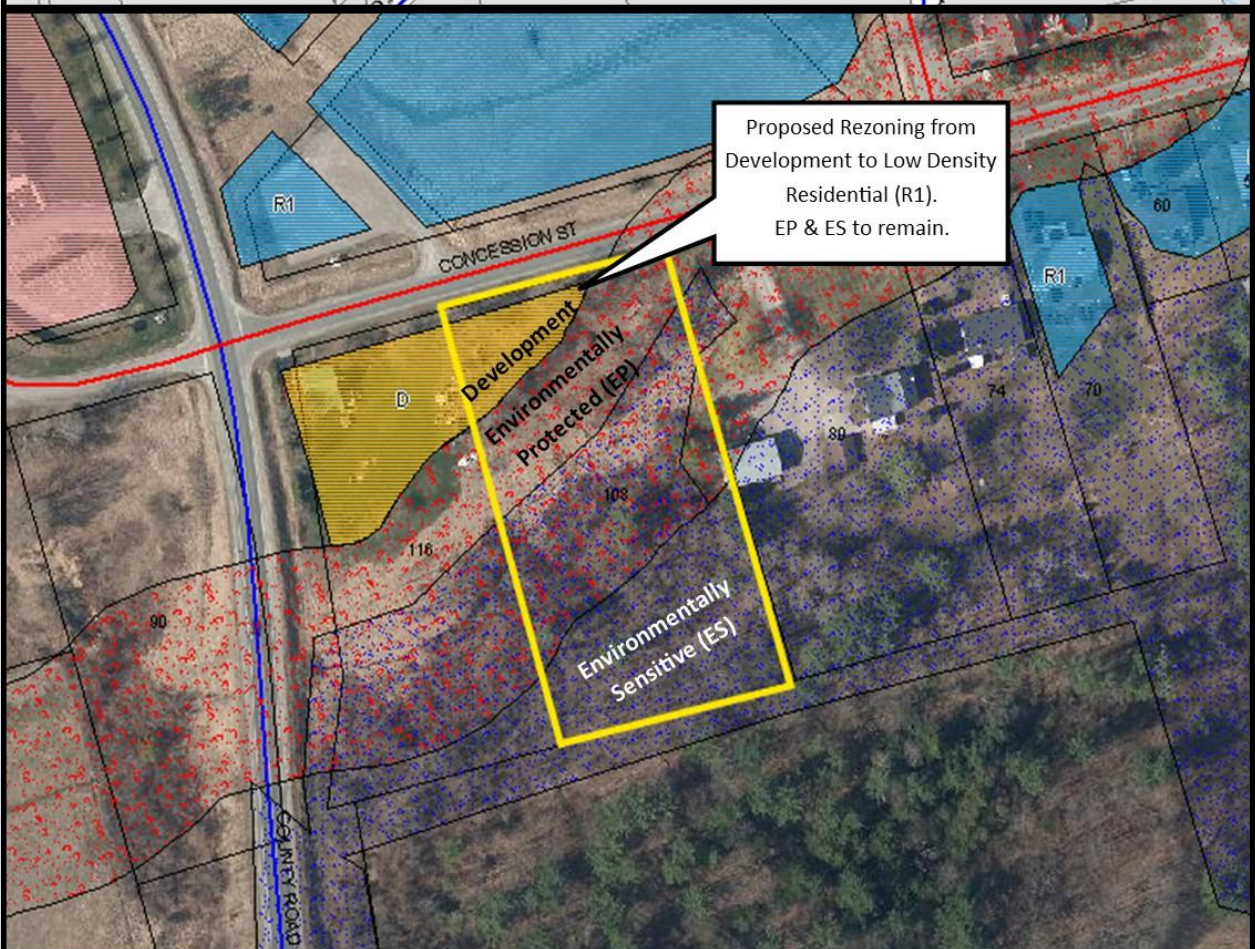
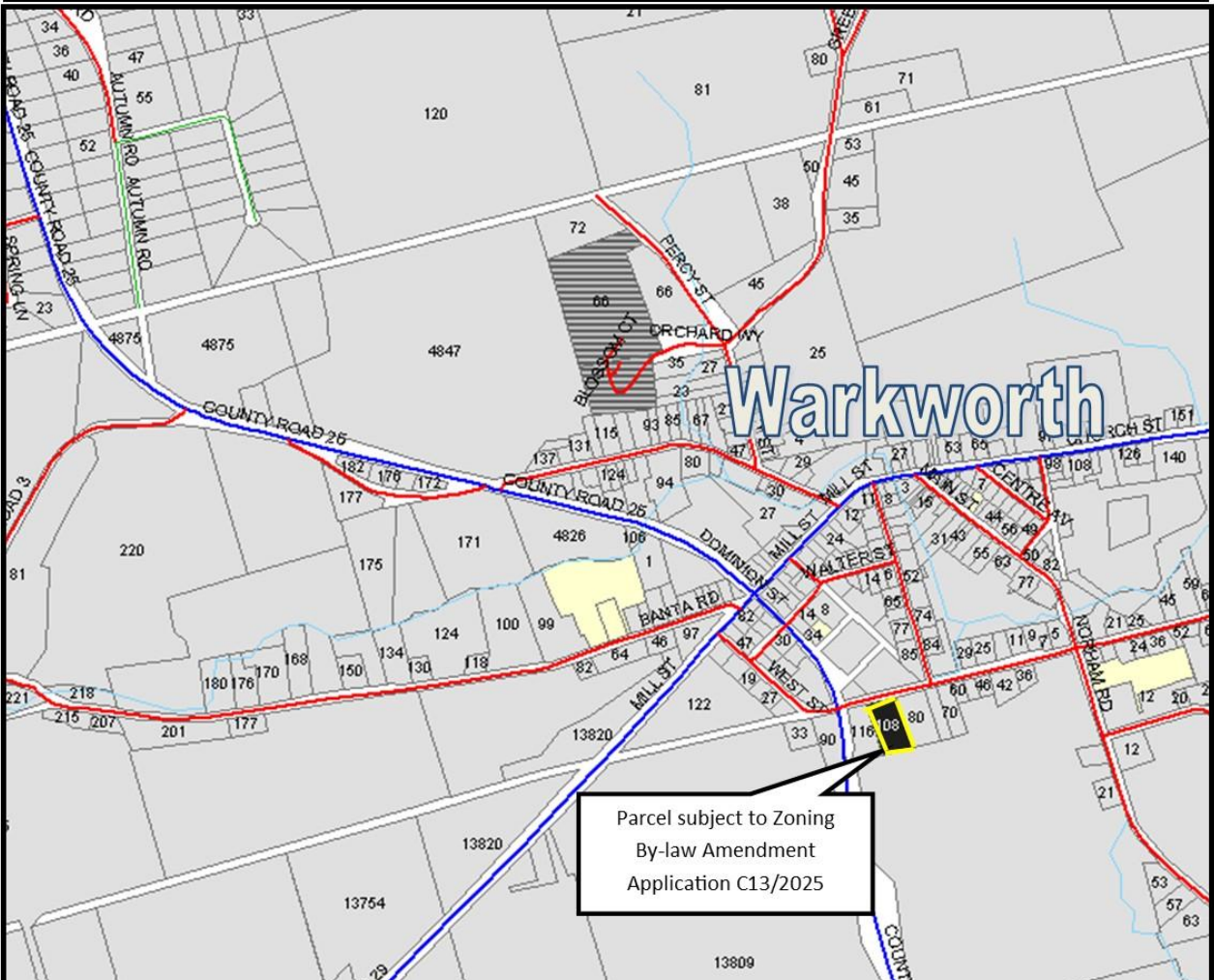
If you wish to be notified of the decision of the Municipality of Trent Hills on the proposed zoning by-law amendment, you must make a written request to the Municipality of Trent Hills, 66 Front Street, P.O. Box 1030, Campbellford, K0L 1L0.

More Information:

Additional information regarding the application is available by contacting the Municipality of Trent Hills Planning Department by email: planning@trenthills.ca.

Dated at the Municipality of Trent Hills this 11th day of November, 2025.

Zoning Amendment Application C13/2025
Robert & Samantha Skinner
108 Concession Street West
Concession 2, Part Lot 16, 38R2066; Part 2
Geographic Township of Percy



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ENVIRONMENTAL
IMPACT STUDY
ROBERT AND SAMANTHA SKINNER
108 Concession Street West
Warkworth, Ontario

LEGEND

- Cavity Tree
- Soil Point
- Culvert
- Contour (5m Interval)
- Watercourse, Permanent
- 15m Wetland Setback
- Field Verified Wetland Boundary
- Unevaluated Wetland
- Field Verified Wetland
- Developable Area (0.113ha)
- Adjacent Lands (120m)
- Site (approximate) (0.83ha)

Notes:
- This document contains information licensed under the Open Government Licence.
- Distances on this plan are in metres and can be converted to feet by dividing by 0.3048.
- This plan was prepared for the purpose of providing information and does not constitute a warranty or representation of any kind. It is the user's responsibility to ensure that the information is suitable for the purpose intended. The user should not rely on this information for any other purpose. It is intended for general reference use only.

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NATURAL HERITAGE
CONSTRAINTS

Project No.:	16418-001	Date:	August 2024
Scale:	1:2,000	Projection:	NAD 1983 UTM Zone 17N
Created by:	LD	Checked by:	KD
Figure:	3		



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