#### **Background**

The annual Budget is an estimate of revenues and expenditures required to provide municipal services.

The annual Budget includes projected expenditures for operating expenses, transfers to Reserves and Capital expenditures. It also includes other sources of revenue such as user fees, service charges, Reserves, Provincial or Federal grants and property taxation. The net tax requirement is the amount raised through property taxes to balance other sources of revenue with anticipated expenditures.

In addition to the municipal portion of property taxes, we are responsible to collect taxes on behalf of the County of Northumberland and the Province of Ontario for education purposes. Following the approval of the County Budget and confirmation of the Provincial Education Tax Rates, taxes are levied for these purposes and remitted to the County and School Boards by the municipality.

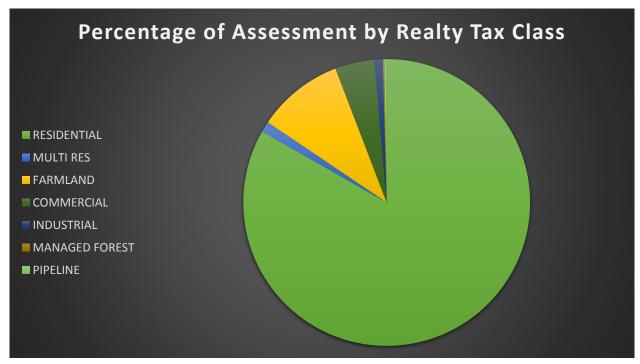
### **ASSESSMENT INFORMATION**

The Municipal Property Assessment Corporation (MPAC) has updated property assessments reflecting a valuation date of January 1, 2016 for property taxation years <u>2017 - 2020</u>. Assessment will be phased in over the four year period.

Highlights of the Assessment Update in Trent Hills include:

- > Overall taxable assessment increase of 4.27%
- Residential assessment increased by 1.93% from 2016 to 2017
- Farm assessment increased by 39.6% from 2016 to 2017. MPAC reported increases in Farm assessment across the Province and attribute the increases to a number of factors including property sales, supply and demand for farmland and lower interest rates. The tax ratio in Northumberland County for farm property is currently .25

> Overall assessment growth, not including current market value changes is approximately .73%



Residential 83.25%, Multi-residential 1.20%, Farmland 9.73%, Commercial 4.45%, Industrial .91%, Managed Forest .18%, Pipeline .28%

### **Other Budget Information**

- Ontario Municipal Partnership Fund (OMPF) allocation increased by \$273,900 for a total of \$3,110,000
- Service Delivery Review impacts (to date) have been incorporated in the 2017 Budget. This primarily affects wages and benefits in the Roads Department
- Economic increase for wages of 1.75% included
- Insurance premiums increased by approximately \$ 3,700
- Policing costs from have decreased by approximately \$6,000 from 2016 to 2017. Billing reconciliations for 2015 and 2016 will be included in the 2018 OPP Billing statement. OPP salary rates for 2015 and beyond have not been established. The 2015 expenditure level that was maintained in 2016 was reduced in 2017 to offset other municipal expenses
- Hydro (budgeted) costs have increased by approximately \$133,000
- Closure costs for the Campbellford Landfill included in the amount of \$ 135,000
- Hastings Fieldhouse increased operating expenses
- Confirmation of Federal and Provincial Funding pending for Clean Water & Wastewater Fund (CWWF) and Ontario Community Infrastructure Fund (OCIF) Top Up Funding

#### SUMMARY OF CHANGES IN GROSS REVENUES AND EXPENDITURES

Gross Expenditures 2016 Gross Expenditures 2017 Increase	\$ 17,832,445 <u>\$ 20,540,910</u> \$ 2,708,465	15.19% increase
Gross Non Tax Revenues 2016 Gross Non Tax Revenues 2017 Increase	\$    6,368,116 <u>\$    8,642,567</u> \$    2,274,451	35.72% increase
Taxation Revenue 2016 Taxation Revenue 2017 Increase	\$ 11,464,329 <u>\$ 11,898,343</u> \$ 434,014	3.79% increase

The increase in the tax levy requirement is funded as follows:

Tax rate	\$	211,186
Assessment (CVA & growth)	<u>\$</u>	222,828
Total	\$	434,014

## SUMMARY OF CHANGES IN OPERATING, TRANSFERS, CAPITAL & RELATED REVENUE

	Expenditures	Fees/Charges	Reserves	Prov/Fed/Other	Taxation	Total Revenue
Operating \$ Change	349,400	4,259	(108,041)	329,913	123,269	349,400
% Change	2.41%	0.20%	-91.14%	11.32%	1.32%	2.41%

			Expenditures	Fees/Charges	Reserves	Prov/Fed/Other	Taxation	Total Revenue
Trar	nsfers	\$ Change	163,490	-	-	-	163,490	163,490
		% Change	30%	0%	0%	0%	30%	30%

		Expenditures	Fees/Charges	Reserves	Prov/Fed/Other	Taxation	Total Revenue
Capital	\$ Change	2,195,575	-	624,364	1,423,956	147,255	2,195,575
	% Change	78.95%	0.00%	107.65%	222.51%	9.43%	78.95%

		Expenditures	Fees/Charges	Reserves	Prov/Fed/Other	Taxation	Total Revenue
Tot	al \$ Change	2,708,465	4,259	516,323	1,753,869	434,014	2,708,465
	% Change	15.19%	0.20%	73.91%	49.34%	3.79%	15.19%

#### TAX LEVY REQUIREMENT CHANGE SUMMARY

2016 Tax Levy Requirement:	\$ 11,464,329
2017 Tax Levy Requirement:	\$ 11,898,343
Dollar Change	\$ 434,014

### TAX RATE IMPACT

A residential property with an assessed value of \$ 215,000 in 2016 with no assessment change in 2017:

2016 Municipal Taxes	\$ 1,654.73
2017 Municipal Taxes	\$ 1,684.64
Annual tax change	\$ 29.91
Percent Change	1.81%

#### EXAMPLES OF <u>RESIDENTIAL</u> PROPERTIES WITH ASSESSMENT CHANGES Municipal Portion of Tax Only

Description	2016	2017	\$ Change	% Change
Assessment	\$ 100,000	\$ 100,000	0	0
Municipal Tax	\$ 769.64	\$ 783.55	\$ 13.91	1.81%
Assessment	\$ 207,000	\$ 211,500	\$ 4,500	2.17%
Municipal Tax	\$ 1,593.16	\$ 1,657.21	\$ 64.05	4.02%
Assessment	\$ 253,000	\$ 258,000	\$ 5,000	1.98%
Municipal Tax	\$ 1,947.20	\$ 2,021.56	\$ 74.36	3.82%
Assessment	\$ 224,000	\$ 230,000	\$ 6,000	2.68%
Municipal Tax	\$ 1,724.00	\$1,802.17	\$ 78.17	4.53%
Assessment	\$ 252,000	\$ 258,750	\$ 6,750	2.68%
Municipal Tax	\$ 1,939.50	\$2,027.44	\$ 87.94	4.53%

#### EXAMPLES OF <u>FARM</u> PROPERTIES WITH ASSESSMENT CHANGES Municipal Portion of Tax Only

Description	2016	2017	\$ Change	% Change
Assessment	\$ 100,000	\$ 100,000	0	0
Municipal Tax	\$ 192.41	\$ 195.89	\$ 3.48	1.81%
Assessment	\$ 17,800	\$ 25,750	\$ 7,950	44.66%
Municipal Tax	\$ 34.25	\$ 50.44	\$ 16.19	47.28%
Assessment	\$ 52,000	\$ 75,000	\$ 23,000	44.23%
Municipal Tax	\$ 100.05	\$ 146.92	\$ 46.86	46.84%
Assessment	\$ 73,200	\$ 106,575	\$ 33,375	45.59%
Municipal Tax	\$ 140.84	\$ 208.77	\$ 67.92	48.23%
Assessment	\$ 110,400	\$ 150,400	\$ 40,000	36.23%
Municipal Tax	\$ 212.42	\$ 294.62	\$ 82.19	38.69%

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COUNCIL	2016	2017	\$ CHANGE
Revenues	-	-	-
Expenditures	240,605	234,518	(6,087)
Net Difference (Tax Requirement)	240,605	234,518	(6,087)
ADMIN/CORP/HEALTH & SAFETY	2016	2017	\$ CHANGE
Revenues	(3,995,487)	(4,303,107)	(307,620)
Expenditures	2,108,856	2,197,125	88,269
Net Difference (Tax Requirement)	(1,886,631)	(2,105,982)	(219,351)

FIRE	2016	2017	\$ CHANGE
Revenues	(91,000)	(26,800)	64,200
Expenditures	1,529,278	1,487,062	(42,216)
Net Difference (Tax Requirement)	1,438,278	1,460,262	21,984
POLICE	2016	2017	\$ CHANGE
POLICE Revenues	<b>2016</b> (35,626)	<b>2017</b> (31,181)	<b>\$ CHANGE</b> 4,445
			-

SOURCE WATER PROT/CONS AUTH	2016	2017	\$ CHANGE
Revenues	(33,040)	-	33,040
Expenditures	220,355	229,108	8,753
Net Difference (Tax Requirement)	187,315	229,108	41,793

PROTECTIVE SERVICES	2016	2017	\$ CHANGE
Revenues	(25,750)	(25,750)	-
Expenditures	56,500	56,500	-
Net Difference (Tax Requirement)	30,750	30,750	-

BUILDING	2016	2017	\$ CHANGE
Revenues	(265,000)	(225,000)	40,000
Expenditures	303,615	263,905	(39,710)
Net Difference (Tax Requirement)	38,615	38,905	290
BY-LAW	2046	0047	
	2016	2017	\$ CHANGE
Revenues	(2,250)	(1,000)	\$ CHANGE 1,250
			-

EMERGENCY MEASURES	2016	2017	\$ CHANGE
Revenues	(1,500)	(2,000)	(500)
Expenditures	45,025	43,925	(1,100)
Net Difference (Tax Requirement)	43,525	41,925	(1,600)

ROADS	2016	2017	\$ CHANGE
Revenues	(1,041,667)	(2,552,717)	(1,511,050)
Expenditures	6,134,780	7,984,882	1,850,102
Net Difference (Tax Requirement)	5,093,113	5,432,165	339,052

TRANSIT	2016	2017	\$ CHANGE
Revenues	(91,211)	(108,764)	(17,553)
Expenditures	136,711	154,264	17,553
Net Difference (Tax Requirement)	45,500	45,500	-
STREETLIGHTS	2016	2017	\$ CHANGE
STREETLIGHTS Revenues	2016	2017	\$ CHANGE
	<b>2016</b> - 183,782	<b>2017</b> - 244,455	\$ CHANGE - 60,673

STORM SEWERS	2016	2017	\$ CHANGE
Revenues	-	-	-
Expenditures	157,066	161,208	4,142
Net Difference (Tax Requirement)	157,066	161,208	4,142
ENVIRONMENTAL (WASTE)	2016	2017	\$ CHANGE
Revenues	(5,000)	(5,000)	-
Expenditures	-	135,000	135,000
Net Difference (Tax Requirement)	(5,000)	130,000	135,000

CEMETERIES	2016	2017	\$ CHANGE
Revenues	(21,200)	(22,200)	(1,000)
Expenditures	86,320	96,810	10,490
Net Difference (Tax Requirement)	65,120	74,610	9,490
SOCIAL SERVICES	2016	2017	\$ CHANGE
SOCIAL SERVICES Revenues	<b>2016</b> (4,950)	<b>2017</b> (79,950)	\$ CHANGE (75,000)
			-

PARKS & RECREATION	2016	2017	\$ CHANGE
Revenues	(461,100)	(622,960)	(161,860)
Expenditures	2,506,927	2,833,834	326,907
Net Difference (Tax Requirement)	2,045,827	2,210,874	165,047
LIBRARY	2016	2017	\$ CHANGE
LIBRARY Revenues	2016	2017	\$ CHANGE
	<b>2016</b> - 527,827	<b>2017</b> - 527,929	<b>\$ CHANGE</b> - 102

CULTURAL SERVICES	2016	2017	\$ CHANGE
Revenues	(18,000)	-	18,000
Expenditures	39,200	21,200	(18,000)
Net Difference (Tax Requirement)	21,200	21,200	-
WAR MONUMENTS/CENOTAPHS	2016	2017	\$ CHANGE
Revenues	-	-	-
Expenditures	6,475	5,485	(990)

PLANNING	2016	2017	\$ CHANGE
Revenues	(113,000)	(165,500)	(52,500)
Expenditures	375,260	424,572	49,312
Net Difference (Tax Requirement)	262,260	259,072	(3,188)
COMMUNITY DEVELOPMENT	2016	2017	\$ CHANGE
Revenues	(136,500)	(449,500)	(313,000)
Expenditures	455,936	787,202	331,266
Net Difference (Tax Requirement)	319,436	337,702	18,266

LOCAL IMPROV/TILE DRAINAGE	2016	2017	\$ CHANGE
Revenues	(25,835)	(21,138)	4,697
Expenditures	25,835	21,138	(4,697)
Net Difference (Tax Requirement)	-	-	-

	2016	2017	\$ CHANGE
TOTAL REVENUES	(6,368,116)	(8,642,567)	(2,274,451)
TOTAL EXPENDITURES	17,832,445	20,540,910	2,708,465
Net Difference (Tax Requirement)	11,464,329	11,898,343	434,014

ACTIVITY	PROJECT DESCRIPTION	EXPENDITURE		REVEN	IUE	
		Project Cost	Grants	Reserve Ne	et Taxation	Total
Road Resurfacing Surface Treatment 10 yr/plan Crushing	Resurfacing - Surface Treatment (10 yr Plan) Crushing 3/8 stone, surface treatment granualrs	460,000 35,000	383,202	-	76,798	460,000 35,000
Total Resurfacing		495,000	383,202	-	111,798	495,000
Road Construction	Project Description					
Bridge & Bay St	Portion of Road rehabilitation re Watermain replacement-CWWF	253,900	176,930	-	76,970	253,900
Doxsee Ave	Doxsee and Bridge St-includes storm, sidewalk and road surface	1,306,528	1,092,027	77,221	137,280	1,306,528
		1,560,428	1,268,957	77,221	214,250	1,560,428
Other Road Capital						
Capital Project	To be approved by Council	155,127	85,127	-	70,000	155,127
Total Other Road Capital		155,127	85,127	-	70,000	155,127
Structures						
Bridges Program (Repair)	Repairs - list from 2016 OSIM priorities	100,000	85,127	-	14,873	100,000
Bridges	Bridge Safety Barriers	50,000	-	-	50,000	50,000
Bridges	Nappan Island-EA, Design-Balance of project	44,500		44,500	-	44,500
Streetlights	Decorative Streelights-Replacement Plan	35,000	-	-	35,000	35,000
Boulevards	Replacement program	82,000	-	32,000	50,000	82,000
Sidewalks	Repairs/replacement program Urban Centres	50,000	-	-	50,000	50,000
Total Structures		361,500	85,127	76,500	199,873	361,500

ACTIVITY	PROJECT DESCRIPTION	EXPENDITURE	E REVENUE			
		Project Cost	Grants	Reserve N	et Taxation	Total
Programs						
Software/	Road Patrol (includes hardware 4 tablets & software)	15,000	-	15,000	-	15,000
Traffic Counts	Update urban traffic counts	15,000	-	-	15,000	15,000
Audible	Audible Signs (Doxsee Av & Bridge St.)-see Road Construction project	50,000	-	50,000	-	50,000
Total Programs		80,000	-	65,000	15,000	80,000
Fleet						
Tandem Plow/Sander	Replacement program (annually)	285,000	-	-	285,000	285,000
Grader	Purchase new grader	400,000	-	-	400,000	400,000
Sidewalk Machine	Sidewalk Machine-carry over from 2016	140,641	-	140,641	í -	140,641
Light Duty	Half ton replacement program-carry over from 2016	39,020	-	39,020	-	39,020
Water Tank	Water Tank-carry over from 2016	15,000	-	15,000	-	15,000
Single Axle	Single Axle-carry over from 2016	206,422	-	206,422	-	206,422
Total Fleet		1,086,083	-	401,083	685,000	1,086,083
Facilities						
Engineering	Engineering for EA-Seymour Yard	90,000	-	70,000	20,000	90,000
Total Facilities	5 5 7	90,000	-	70,000	20,000	90,000
TOTAL ROADS CAPITAL		3,828,138	1,822,413	689,804	1,315,921	3,828,138

ACTIVITY	PROJECT DESCRIPTION	EXPENDITURE	REVENUE			
		Project Cost	Grants	Reserve Ne	et Taxation	Total
Parks & Recreation	Project Description					
Arenas	Ice Edgers-Campbellford & Warkworth	10,000	-	-	10,000	10,000
Arenas	Dasher Boards and glass repairs-Campbellford	10,000	-	8,560	1,440	10,000
Arenas	Accessible Viewing Area-Warkworth Arena	80,000	48,000	27,000	5,000	80,000
Arenas	Ice Resurfacer-Warkworth Arena	83,900	-	44,522	39,378	83,900
Equipment	Mobile Tables & Chairs with Trailer	20,000	-	-	20,000	20,000
Vehicles	Parks Vehicle	20,000	-	-	20,000	20,000
Marina	Repairs to boat ramp and boat dock	32,000		11,478	20,522	32,000
Hastings Field House	Parking Lot Rehabilitation including resurfacing	25,000		7,000	18,000	25,000
Parks	Campbellford Tennis Court	70,000	35,000	35,000	-	70,000
Total Parks & Recreation		350,900	83,000	133,560	134,340	350,900

ACTIVITY	PROJECT DESCRIPTION	EXPENDITURE	REVENUE			
		Project Cost	Grants	Reserve N	et Taxation	Total
Admin/Corporate						
Computers	Computer Hardware	30,000	-	-	30,000	30,000
Total Resurfacing		30,000	-	-	30,000	30,000

ACTIVITY	PROJECT DESCRIPTION	EXPENDITURE	REVENUE			
		Project Cost	Grants	Reserve Ne	t Taxation	Total
Fire	Project Description					
Protective Apparel	Bunker Gear (annual average for approx 5 VFF)	20,000	-	-	20,000	20,000
Fleet	Half Ton Station 2	40,000	-	-	40,000	40,000
Fleet	4 x 4 funded by 2016 carry over	15,000		15,000	-	15,000
Communications	Communication Upgrades-Radio frequency to digital	20,000	-	-	20,000	20,000
Total Fire		95,000	-	15,000	80,000	95,000

ACTIVITY	PROJECT DESCRIPTION	EXPENDITURE		REVENU	IE	
		Project Cost	Grants	Reserve Ne	t Taxation	Total
Community Development	Project Description					
Downtown Revitalization	Downtown Revitalization	60,000	32,000	20,000	8,000	60,000
Town Square	Town Square Improvements	160,000	60,000	100,000	-	160,000
Heritage Building	Heritage Centre Rehabilitation	160,000	60,000	100,000	-	160,000
Active Transportation	Active Transportation Project	52,500	6,500	46,000	-	52,500
Industrial Park	Land Improvement for Business Park-Level elevation	25,000	-	25,000	-	25,000
EOTA	Trails	5,000	-	-	5,000	5,000
Total Community Development		462,500	158,500	291,000	13,000	462,500

ACTIVITY	PROJECT DESCRIPTION	EXPENDITURE		REVE	IUE	
		Project Cost	Grants	Reserve N	et Taxation	Total
<b>Environmental/Waste</b> Landfill	Closure costs for Campbellford Landfill	135,000	-	-	135,000	135,000
Total Environmental/Waste		135,000	-	-	135,000	135,000
ACTIVITY	PROJECT DESCRIPTION	EXPENDITURE		REVE	JUF	
		Project Cost	Grants	Reserve N		Total
Social Services Building Repairs	Forrest Dennis Centre Floor	75,000		75,000	-	75,000
Total Social Services	Forest Dennis Gentre Floor	75,000	-	75,000	-	75,000
		EXPENDITURE	Grante	REVEN	UE et Taxation	
		Project Cost	Grants	Reserve N	eciaxation	Total
Total 2017 Capital		4,976,538	2,063,913	1,204,364	1,708,261	4,976,538

#### SUMMARY OF DEBT

Description	Principal	Interest	Total
Roads	108,979	43,615	152,594
Storm	52,700	27,561	80,261
Streetlights	52,096	12,692	64,788
Recreation	485,785	60,194	545,979
Local Imp	15,298	2,796	18,094
Tile Drainage	2,644	400	3,044
Total	717,502	147,258	864,760

Debt servicing as a percentage of municipal operating budget: 5.81%

## RESERVES

### **Budget Contributions**

Department	Amount	Notes
Administration	261,975	Council elections \$ 12,500, Working Reserve \$ 50,000, Admin Reserve \$50,000, Accessibility \$ 10,000, Facilities \$ 75,000, Computer \$ 60,000, Telephones \$ 2,000, Capital Use \$2,475
Fire	150,000	SCBAs \$ 50,000, Vehicle Replacement \$ 100,000
Police	5,888	Maintain 2016 OPP Contract level
Emerg Measures	21,275	Contingency Fund for Municipal Disaster Recovery
Roads	68,500	Aggregate Resources Trust Revenue \$ 11,000, Bridge Reserve \$ 57,500
Storm	33,947	Asset Management
Cemeteries	13,700	Abandonments \$ 2,000, Development \$ 10,000, Care & Maintenance \$ 1,700
Recreation	18,500	Capital Use Fees
War Monuments	5,000	Maintenance
Planning	125,000	Development Charges Collected
Total	703,785	Total Contributions to Reserves

## RESERVES

## **Budget Withdrawals**

Department	Amount	Notes		
Facilities	75,000	Refer to Capital by Department (Social Services)		
Fire	15,000	Refer to Capital by Department for details		
Roads	689,804	Refer to Capital by Department for details		
Cemeteries	1,000	Operating-GIS updates		
Recreation	143,060	Operating \$ 9,500 Capital \$ 133,560-Refer to Capital by Department for details		
Community Development	291,000	Refer to Capital by Department		
Total	1,214,864	Total Withdrawals from Reserves		