

Minimum Occupancy Requirements Checklist for Single-Family Dwellings



Come for a visit. Stay for a lifestyle.

The following are provided to be a minimum list of requirements to achieve occupancy for a single-family home. As all projects vary with unique or different circumstances, there may be added requirements for certain projects, therefore you are responsible for checking with the Building Department for further information on your specific project.

- ☐ Guards must not have any open dimensions exceeding 4 inches
- ☐ Vent covers installed
- ☐ No exposed electrical wiring
- ☐ Stairs, guards, and handrails must comply with Section 9.8.1:
 - Interior: Handrail required for more than 2 risers
 - Exterior: Handrail required for more than 3 risers
- ☐ WETT certification provided (if applicable)
- ☐ Final plumbing inspection completed
- ☐ ESA Certificate of Acceptance obtained
- ☐ Smoke alarms must:
 - Meet CAN/ULC-S553 standards
 - Be audible and include visual strobe signals (per NFPA 72, Section 18.5.3)
 - Be interconnected
 - Be installed in each sleeping room, outside sleeping areas in hallways, and on every level of the home
- ☐ Attic insulation installed
- ☐ Kitchen sink operational, functioning washroom available, and hot/cold running water provided
- ☐ All ICG/foam insulation must be covered with an approved material per Ontario Building Code
- ☐ All stages of septic system installation completed and inspected
- ☐ Compliance with Division C, Subsection 1.3.3 – Occupancy of Buildings
- ☐ Self-closing devices installed on doors between attached garage and dwelling
- ☐ Approved heating system installed and operational
- ☐ Safe and approved access provided to the main entrance

For more information or if you have any questions, please email building@trenthills.ca

Municipality of Trent Hills

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